

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

December 15, 2020

The meeting was called to order at 6:04 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, and Clerk Cindy Brown. Present via Zoom were Treasurer Elaine Wick and Deputy Treasurer Aubreanna McKeever. Guests present were: Heidi Yokel.

Clerks minutes for November 2020 were read.

TREASURER REPORT FOR NOVEMBER 2020						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance November 1, 2020	117,759.20	81,228.01	20,494.50	0.01	6,036.68	10,000.00
Receipts	38,610.58	9,992.54	3,368.04	24,000.00	1,250.00	0.00
Disbursements	7,030.87	5,590.87	1,140.00	0.00	300.00	0.00
Ending Balance November 30, 2020	149,338.91	85,557.24	22,722.54	24,000.01	6,986.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Vendor	Description	Check #	Amount
St Louis County Auditor	Return unused CARES Fund	7939	\$1,047.33
APG Media	Legal notice of general election	7940	\$99.71
Arvig	Telephone & Internet	7941	\$142.27
Culligan Water	Water softener salt	7942	\$33.00
Lake Country Power	Electricity	7943	\$224.11
Rodda Grading	Invoice 1439	7944	\$1,140.00
Static Clean of Duluth	Disinfect prior to general election	7945	\$316.00
McRae	Invoice 3269 0 cemetery work	7946	\$300.00
Cindy Brown	mileage and purchases	7947	\$1,264.68
Kevin Davidson	Mileage	7948	\$20.13
Arrlette Krog	mileage and purchases	7949	\$104.31
Cindy Davidson	Mileage	7950	\$12.08
Rita Giernett	Mileage	7951	\$12.08
Steph Upton	Mileage	7952	\$12.08
PERA	Retirement	7953	\$150.40
		TOTAL	\$4,878.18
PAYROLL SUBMITTED FOR NOVEMBER			\$2,073.56

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CONSENT

- Motion to approve-
 - November Meeting Minutes
 - Treasurer Report
 - Bills for payment
 - Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

CORRESPONDENCE: Correspondence was reviewed, no action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They received one medical call in December. The fire department is holding their meetings via Zoom for the time being.

OLD BUSINESS

- **Road and Bridge:**
 - Supervisor Kevin Davidson will call his contact at the county to ask that they sand township roads as needed. The Mink Road curves are especially slippery at this time.
 - We will not pursue any of the upcoming road bonding bill as our roads do not qualify.
- **Buildings:**
 - Vice Chair Beth Caple will keep in contact with the electrician to get the outlets installed at the town hall and also request that the electrician fix the lights at the Bass Lake Fire Hall.
 - Supervisor Arrlette Krog shared that when she requested quotes for side mount openers and two of the contractors said they would not work due to the two rail system on the Melrude Fire Hall OH doors. The three quotes for standard openers were reviewed and it was decided to award the installation of the three OH door openers to Phils Garage Door Service. Vice Chair Beth Caple made a motion to approve Phils Garage Door Service, Supervisor Kevin Davidson second, motion approved. Clerk Cindy Brown will call Phils Garage Door Service to get the project started.
- **Cemetery:**
 - Supervisor Kevin Davidson inquired what the plowing agreement is for the cemetery, Chairperson Arrlette Krog informed him there is usually just one swipe taken to open a driving path into the cemetery but individuals are on their own to get to a grave site.
- **Website:** Nothing new to report.

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NEW BUSINESS

- The EVFD contract with updates for 2021 was read. Chairperson Arrlette Krog made a motion to approve the contract, Vice Chair Beth Caple second, motion approved.
- Due to the early board meeting date in December Treasurer Elaine Wick requested approval to pay remaining bills for the year as well as payroll for clerk and treasurer later in December. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- A resolution was presented to have Melrude Town Hall as our official polling place for 2021. Vice Chair Beth Caple made a motion to approve, Chairperson Arrlette Krog second, motion approved.
- The date of February 16 at 9:00 am was selected for the Board of Audit and Budget Review, with a snow date of February 18. Vice Chair Beth Caple made a motion to approve the date, Supervisor Kevin Davidson second, motion approved.
- Clerk Cindy Brown announced that the treasurer position and one supervisor position are up for election in March 2021. All interested parties are required to complete an Affidavit of Candidacy and forward to the clerk by January 12, 2021.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 7:05 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date