

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

December 21, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Guests present were: Heidi Yokel and Dale Wick.

Clerks' minutes for November 2021 were read.

Treasurer Report for November 2021

For the Period : 11/1/2021 To 11/30/2021				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$100,442.75	\$162.53	\$11,778.82	\$88,826.46
Road and Bridge	\$27,091.98	\$0.00	\$1,250.00	\$25,841.98
Fire	\$0.00	\$0.00	\$0.00	\$0.00
Cemetery	\$5,179.38	\$200.00	\$100.00	\$5,279.38
ARPA	\$10,733.08	\$377.71	\$160.96	\$10,949.83
General Capital Projects	\$10,000.00	\$5,000.00	\$0.00	\$15,000.00
Total	\$153,447.19	\$5,740.24	\$13,289.78	\$145,897.65

BILLS SUBMITTED FOR PAYMENT			
Invoice	Description	Check #	Amount
Handt Fride	Attorney fees for Dec	8218	\$3,900.00
Lake Country Power	Electricity	8219	\$56.63
St Louis County Auditor	Inv for Proposed Tax Notice Preparation	8220	\$145.08
Cindy Brown	Mileage and purchases	8221	\$47.20
Arlette Krog	Purchase flood light	8222	\$5.99
PERA	Retirement	8223	\$104.14
		TOTAL	\$4,259.04
PAYROLL SUBMITTED FOR DECEMBER			\$1,024.07

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CONSENT AGENDA

- November Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

CORRESPONDENCE: No action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They responded to one medical call in November, they had a fire hall work night on December 20 for winter readiness, FEMA grant application submitted and the Bass Lake medical truck is down for repairs.

OLD BUSINESS

- **Road and Bridge:**
 - Road Signs – Vice Chair Beth Caple will report in January after she speaks with the county regarding sign replacement.
 - Vice Chair Beth Caple said she drove down Young Lake Road and noticed beavers are taking down tress near the landing. She shared as this may need to be addressed in the spring.
- **Buildings:**
 - Bass Lake Fire Hall: Supervisor Kevin Davidson let the fire department know the breaker is not bad, the buzzing they heard is the fluorescent lights. The old air compressor is the reason they keep having issues and they will need to address.
 - Melrude Fire Hall: Clerk Cindy Brown let the supervisors know that the Fire Hall Committee decided that a smaller detached building to house just the medical truck, along with some adjustments OH doors on the current building, will remedy the issue the fire department is having with the existing building. A Special Town Meeting will be held on January 18, at 7:00 to inform area residents of the issue and recommended remedy.
- **Cemetery:**
 - Cemetery fees will be reviewed at the January 2022 board meeting.
- **Website:** Nothing new to report.

NEW BUSINESS

- A quote was received from K&B Plumbing and Heating to add a heating/cooling/air exchange system to the town hall. The ARPA funds will be used for this project. Vice Chair Beth Caple made a motion to approve the quote, Supervisor Kevin Davidson second, motion approved.
- February 8, 2022 at 10:30 am was selected for the Audit and Budget Meeting.

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- Supervisor Kevin Davidson requested approval to purchase a diamond floor mat for the inside of the main doors to the town hall to make it more handicap friendly. Vice Chair Beth Caple made a motion to approve spend of up to \$2000.00, Chairperson Arrlette Krog second, motion approved.
- Melrude Whistlestop submitted a request to renew their 3.2 on/off sale liquor license. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved. Vice Chair Beth Caple abstained due to conflict of interest.
- The 2022 Ellsburg Volunteer Fire Department contract was reviewed. Chairperson Arrlette Krog made a motion to make two equal payments of \$22,500.00 to the fire department totaling \$45,000.00, Supervisor Kevin Davidson second, motion approved and the amount was added to the contract.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn, Chairperson Arrlette Krog second, motion approved. The meeting was adjourned at 7:04 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date