

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

December 20, 2022

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairperson Beth Caple, Vice Chair Kevin Davidson, Supervisor John Upton, Treasurer Elaine Wick and Clerk Cindy Brown.

Guests present were: Dale Wick, Scott Streitz, Bill McKechnie, Arrlette Krog, Steve Moberg, Carla Moberg, Dan Marks, Reid Anderson, Kim Bergstrom, Steve Bergstrom, Cheryl Larson, Michael Larson, Jeff Johnson, Donna Cline, Loren Mesedahl and Jeff Dulinski.

Clerks' minutes for November 2022 and November 28, 2022 Special Meeting were read.

Treasurer Report for November 2022

For the Period :	11/1/2022 To 11/30/2022			
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$73,765.48	\$15,561.96	\$5,475.99	\$83,851.45
Road and Bridge	\$18,959.38	\$6,514.60	\$1,500.00	\$23,973.98
Fire	\$0.00	\$22,500.00	\$22,500.00	\$0.00
Cemetery	\$6,296.06	\$1,250.00	\$0.00	\$7,546.06
ARPA	\$11,072.55	\$0.00	\$5,216.00	\$5,856.55
General Capital Projects	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Total	\$125,093.47	\$45,826.56	\$34,691.99	\$136,228.04

Claims for December 2022

CLAIMS SUBMITTED FOR PAYMENT - DECEMBER 2022			
Invoice	Description	Check #	Amount
A.W. Kuettel and Sons	Diamond aluminum plate for town hall entry	8479	\$400.00
APG Media	Election filing notice	8480	\$28.42
Culligan Water	Water softener	8481	\$76.85
Lake Country Power	Electricity	8482	\$201.48
Cindy Brown	Mileage, stove and vacuum	8483	\$852.84
Elaine Wick	Mileage	8484	\$32.50
Kevin Davidson	Mileage	8485	\$21.88
John Upton	Township maps	8486	\$11.00
Tag Handyman Svcs	Snow removal	8487	\$1,790.00
Arvig	Telephone and Internet	ER004	\$153.89
		TOTAL	\$3,568.86
PAYROLL SUBMITTED FOR DECEMBER			\$1,322.56

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CONSENT AGENDA

- November 2022 and November 28, 2022 Special Meeting Minutes
- Bills for payment
- Payroll

Chairperson Beth Caple made a motion to approve consent agenda items, Supervisor John Upton second, motion approved.

CORRESPONDENCE: South Ridge School donation request approved. Chairperson Beth Caple made a motion to donate \$250.00, Vice Chair Kevin Davidson second, motion approved.

RESIDENTS AND GUESTS:

- Cheryl Larson stated she had found some paperwork from 2014 where the township had adopted road specs of 20 feet wide. Clerk Cindy Brown asked her to forward the document to her for record keeping as she could not find such a document.

OLD BUSINESS

- **Road and Bridge:**
 - Blackburn Drive Petition – After a short discussion Chairperson Beth Caple made a motion not to approve the petition due to the number of unknown issues (both construction and township financial responsibility related) Vice Chair Kevin Davidson second, motion approved. Roll call of all supervisors was taken and all were in favor of not adopting the petition.
- **Buildings:**
 - Chairperson Beth Caple stated that there is build up of snow on the awnings at the Bass Lake Fire Hall. Resident Scott Streitz said he would stop by and clean them off.
- **Cemetery:**
 - Nothing new to report

NEW BUSINESS

- A resolution naming Melrude Town Hall as the Ellsburg Township official polling location for 2023 was read. Chairperson Beth Caple made a motion to approve the resolution, Supervisor John Upton second, motion approved and resolution signed.
- Supervisor John Upton stated the next SLCAT meeting is January 25 and he recommended all township officers attend as at the December 7th meeting District 10 board member Jim Fisher referenced an issue within the Minnesota Association of Townships board of directors and he expects we will learn more at the January meeting.
- February 16, 2023 at noon was selected for the Audit and Budget Meeting.
- Treasurer Elaine Wick asked for approval to pay all claims through the end of December due to the early meeting date. Supervisor John Upton made a motion to approve the request, Vice Chair Kevin Davidson second, motion approved.

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- Fire Chief Loren Mesedahl asked about the second half fire department contract payment and the Comstock Lake apportionment payment. The treasurer will get him the payment date.
- Fire Chief Loren Mesedahl expressed concerns about the county not plowing in a timely manner at Bass Lake Fire Hall during the last snow storm. He called the county supervisor for our area and was told that fire departments are not a priority per their county contract. Vice Chair Kevin Davidson said he also talked to the supervisor and will now reach out to County Commissioner Keith Nelson. Supervisor John Upton made a motion to ask TAG Handyman Svcs to plow a path to the road during unusual circumstances such as the last snow storm to ensure the fire department can get their trucks out, Chairperson Beth Caple second, motion approved.

As there was no further business, Chairperson Beth Caple made a motion to adjourn, Supervisor John Upton second, motion approved. The meeting was adjourned at 6:59 P.M.

Cindy Brown, Clerk

Beth Caple, Chairman

Date