

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**January 28, 2020**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Beth Caple, Vice Chairman Arrlette Krog, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, and Clerk McKenzie Clinton. Deputy Treasurer Aubreanna McKeever was absent. Guests present were Lee Voigt, Heidi Yokel, Loren Mesdahl and Dale Wick. Clerks minutes were read, Chairman Beth Caple made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

**Treasurer's Report For December 2019**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery	Capital Improvements
Beginning Balance December 1, 2019	95,711.07	67718.85	21013.51	0.00	6978.68	0.00
Receipts	48689.65	14042.55	4387.09	24000.00	1250.00	5000.00
Disbursements	30852.31	6852.31	0.00	24000.00	0.00	0
Ending Balance December 30, 2019	44909.09	44909.09	25410.63	0.00	8228.68	5000.00

Supervisor Arrlette Krog made a motion to approve the Treasurer's report, Chairman Beth Caple second motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Arvig	Telephone and internet	7725	\$140.01
Como Oil	Propane invoice 150360272	7726	\$179.99
EVFD	1st half 2020 contract and Comstock Fire contract	7727	\$2268.10
Stan Johnston	Update Website	7728	\$82.50
Lake Country Power	Electricity	7729	\$432.08
Matit Insurance	Wok Comp	7730	\$311.00
Norland Sanitary	Refuse Collection	7731	\$17.55
St Louis County Auditor	Service Charge, Proposed tax notice	7732	\$144.57
SLCAT	MAT dues	7733	\$509.04
TAG Handyman	Snow Removal	7734	\$511.33
Arrlette Krog	Mileage	7735	\$9.20
McKenzie Clinton	Mileage	7736	\$17.25
Elaine Wick	Postage and printer ink	7737	\$106.03
PERA	Retirement	7738	\$204.86

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Brandon Cavanaugh	Mileage	7746	\$60.38
<b>Total</b>			<b>\$4993.79</b>

Employee Wages were also paid totaling \$2,021.99. Supervisor Arrlette Krog made a motion to accept the bills for payment, Chairman Beth Caple second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** Nothing new to report.

**Cemetery:** Supervisor Arrlette Krog received a call about a burial at the Riverview Cemetery. This will be further discussed in the spring.

**Buildings:** A discussion took place about the break-in that occurred at the Town Hall. A set of keys was stolen as well as various office supplies. The Door frame of the town hall office was also damaged and the fireproof file cabinet was damaged and will need to be replaced. Supervisor Arrlette Krog made a motion to hire Terry Giernett to fix the damaged door frame in the town hall office, Chairman Beth Caple second, motion passed. Chairman Beth Caple made a motion to re-key the doors, and add deadbolts to the doors. Because townships insurance deductible is \$1000.00 the total replacement cost and repair costs will be looked at to determine if filing a claim would benefit the township. The board also discussed installing security cameras and will gather information and speak about this at the next meeting.

**Website:** Website was updated as needed.

**New Business:**

Heidi Yokel gave a report on the fire department. There was one call in January and Fire Department elections were held. Loren Mesdahl is the new Chief and Heidi Yokel is the new President. Heidi Yokel gave also spoke about the EMS conference the fire department attended in Duluth.

There were 18 members of the EVFD that were in good standing for 2019. Supervisor Arrlette Krog made a motion to donate \$200.00 per member in good standing to the firemen relief fund, totaling \$3600.00, Chairman Beth Caple second, motion passed.

Chairman Beth Caple made a motion to approve the election judges for the Presidential Nomination Primary and the Annual Township Election, Supervisor Brandon Cavanaugh second, motion approved. (full text on file)

Chairman Beth Caple made a motion to approve the Mcdavitt Fire contract at a cost of \$327.50, Supervisor Arrlette Krog second, motion passed.

Supervisor Arrlette Krog spoke about a bill the township received from Overhead Door Company that had an inaccuracy. She stated that she will call the company and try to get an explanation for the charges. Supervisor Arrlette Krog then made a motion to wait to pay the bill until she is able to speak to someone at Overhead Door Company, Supervisor Brandon Cavanaugh second, motion passed.

As there was no further business, Chairman Beth Caple made a motion to adjourn the meeting, Supervisor Arrlette Krog second, the meeting was adjourned at 6:55 P.M.

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McKenzie Clinton, Clerk

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Beth Caple, Chairman

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Date