

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

July 28, 2020

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Clerk Cindy Brown and Treasurer Elaine Wick. Guests present were: Heidi Yokel, Lee Voigt, Dale Wick and Kevin Davidson.

Clerks minutes for June 2020 were read, Vice Chair Beth Caple made a motion to approve minutes, Chairperson Arrlette Krog second, motion approved.

Treasurer's Report For June 30, 2020

	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance June 1, 2020	87,798.97	51,883.94	23,586.35	0.00	7329.68	5000.00
Receipts	981.96	981.96	0.00	0.00	0.00	0.00
Disbursements	5132.98	3470.48	1662.50	0.00	900.00	0.00
Ending Balance June 30, 2020	83,647.95	49,395.42	21,923.85	0.00	7,328.68	5000.00

Chairperson Arrlette Krog made a motion to approve the treasurers report, Vice Chair Beth Caple second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Arvig	Telephone and internet	7840	\$140.99
Stan Johnston	Website work	7841	112.50
Lake Country Power	Electricity 5/1 - 6/1	7842	\$153.86
Mosquito Squad	3 application mosquito spray - town hall and fire hall	7843	\$628.14
Rodda Excavating	Invoice 1380	7844	\$1662.50
Summit Companies	Annual extinguisher inspection	7845	\$515.00
Arrlette Krog	Mileage	7846	\$20.70
Brandon Cavanaugh	Mileage	7847	\$75.90
PERA	Retirement June 2020	7848	\$128.40
Cindy Brown	Mileage and purchases	7849	\$165.34
US Treasury	Q2 Federal Tax Return	7850	\$183.37
		TOTAL	\$3,786.70

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

Employee Wages were also paid totaling \$976.07. Vice Chair Beth Caple made a motion to accept the bills for payment, Chairperson Arrlette Krog second, motion approved.

Correspondence: Our Precious Resources requested we post some links on guides for responding to natural disasters. Supervisors approved Clerk to have the links added to our website.

Residents and Guests: Heidi Yokel gave a Fire Department Report. They responded to 5 calls in July which makes a total of 23 calls YTD.

OLD BUSINESS

Road and Bridge:

Gravel - Chairperson Arrlette Krog reported that the road grading, dust coating and mowing has been completed.

Buildings: Vice Chair Beth Caple reported that the Nest cameras will be installed in 1-2 weeks. Chairperson Arrlette Krog reported that many 8' fluorescent bulbs were replaced in the Bass Lake fire hall.

Cemetery: Chairperson Arrlette Krog reported that the cemetery grounds are being well maintained and look nice. There was one burial July 25, one scheduled for August 4, and a tentative burial for August 29. She also noted that our cemetery maps have incorrect measurements and need to be updated.

Website: Nothing new to discuss.

NEW BUSINESS

- Vacant Supervisor Position
 - Two residents had expressed interest in filling the position, Kevin Davidson and Bill McKechnie. Kevin Davidson was present at the meeting and was asked to tell us a little about himself. He gave us a brief history on how he came to the area and let us know that he has no experience in township government but is willing to learn. Bill McKechnie was not present at the meeting.
 - Chairperson Arrlette Krog made a motion to appoint Kevin Davidson to the open supervisor position, Vice Chair Beth Caple second, Clerk Cindy Brown third, motion passed.
- CARES Act -
 - Vice Chair Beth Caple made a motion to give Clerk spending authority over the CARES Act township funds to ensure timely purchases as we discover what is covered under the CARES act, Chairperson Arrlette second, motion passed.
 - Clerk will research if N95 medical masks for the EVFD can be covered and also if assisting Melrude Whistlestop with outdoor seating is allowed under the grant portion of the program.

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

- Clerk Cindy Brown requested approval to purchase two new flags, one to replace the tattered flag and one to have on-hand to replace when needed. Vice Chair Beth Caple made a motion to approve the purchase, Chairperson Arrlette Krog second, motion approved.
- Capital Funds - Vice Chair Beth Caple made a motion to add \$5000.00 to the fund, Chairperson Arrlette Krog second, motion approved. We will revisit again at the end of the year.
- Septic Tank Pumping - Clerk and Treasurer to research last time the tanks were pumped and report at August meeting. Chairperson Arrlette Krog made a motion to table to August, Vice Chair Beth Caple second, motion approved.
- Chairperson Arrlette Krog requested approval to purchase two new signs, one for Ellsburg Township and the other for the cemetery. Vice Chair Beth Caple made a motion for the Chairperson to research the cost of a new township sign and to purchase a new cemetery sign, Chairperson Arrlette Krog second, motion passed.
- A discussion was held on rekeying all locks as we have not been able to reach Brandon Cavanaugh to get his set of keys. We will revisit at the August meeting as both the Chairperson and Vice Chair would like more time to pursue before incurring this cost.
- Chairperson Arrlette Krog would like to purchase "Please Keep Off" signs for the Old Church staging area. She will research cost and present at the August meeting.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn the meeting, Vice Chair Beth Caple second, motion approved. The meeting was adjourned at 6:59 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date