

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

July 27, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Treasurer Elaine Wick and Clerk Cindy Brown. Supervisor Kevin Davidson was absent. Guests present were: Heidi Yokel and Lee Voigt.

Clerks minutes for June 2021 were read.

TREASURER REPORT FOR JUNE 2021						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance June 1, 2021	101,946.85	62,406.59	22,253.58	0.00	7,286.68	10,000.00
Receipts	517.23	517.23	0.00	0.00	0.00	0.00
Disbursements	6,043.80	3,337.80	2,500.00	0.00	206.00	0.00
Ending Balance June 30, 2021	96,420.28	59,586.02	19,753.58	0.00	7,080.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Vendor	Description	Check #	Amount
Arvig	Telephone and internet	8107	\$145.58
Culligan	Water softener salt	8108	\$79.00
Lake Country Power	Electricity	8109	\$149.98
Phils Garage Door Service	Repairs at Bass Lake Fire Hall	8110	\$303.00
Rodda Grading and Excavating	Invoices 8111 and 1492	8111	\$2,500.00
TAG Handyman Services	Lawn mowing	8112	\$618.00
Cindy Brown	Mileage and Purchases	8113	\$492.30
Arrlette Krog	Mileage	8114	\$10.08
Elaine Wick	Mileage	8115	\$14.00
Beth Caple	Mileage	8116	\$58.52
PERA	Retirement	8117	\$135.22
US Treasury	Q2 941	8118	\$203.23
		TOTAL	\$4,708.91
PAYROLL SUBMITTED FOR JUNE			\$1,314.78

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CONSENT AGENDA

- June Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Chairperson Arrlette Krog second, motion approved.

CORRESPONDENCE: Correspondence was reviewed, no action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They responded to three medical calls (two in Ellsburg) and 4 fire call in June (none in Ellsburg), attended one training class and participated in the July 4th Parade.

OLD BUSINESS

- **Road and Bridge:**
 - A request was made to McRae Excavating, by our road supervisor, to remove the large rock on Waterhen Road, if possible, and look at the curve on Blackburn Jct. where the gravel has worn away and repair if needed. The township roads have been brushed. We are still on the list to get chloride on the township roads and Vice Chair Beth Caple will make sure to coordinate with Rodda Grading so they don't grade away the chloride.
 - Vice Chair Beth Caple will send out 4 requests for quotes to replace numerous signs. As soon as quotes are received, she will proceed with replacement as supervisors approved her to move forward after quotes at the June board meeting.
 - Chairperson Arrlette Krog made a motion to have gravel placed in front of the aprons at both fire halls, Vice Chair Beth Caple second, motion approved. Vice Chair Beth Caple will reach out to McRae Excavating.
- **Buildings:**
 - Melrude Fire Hall:
 - Chairperson Arrlette Krog made a motion to form a committee to address the space issue at the Melrude Fire Hall in order to make some traction on resolution, Vice Chair Beth Caple second, motion approved.
 - Supervisor Kevin Davidson had expressed prior to the meeting that as building supervisor he would like to head this committee. Clerk Cindy Brown was asked to join the committee to assist with minutes and organization as needed, and be the second township representative. Two members of the fire department will be asked to join as well as two members of the community. There will be monthly report outs on progress at the town board meeting.
 - Chairperson Arrlette Krog shared that she had talked to the planning and zoning department in Virginia, they gave her some parameters to follow (will be shared with committee) and said they will assist once a plan has been determined.

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- Clerk Cindy Brown spoke with the IRRRB about a grant program to assist with cost of the project and was informed we definitely will qualify for some sort of funding but that can't be determined until a plan has been determined.
- **Cemetery:** Two burials occurred in July.
- **Website:** Nothing new to report.

NEW BUSINESS

- Clerk Cindy Brown asked that supervisors approve changing the township office hours to Tuesdays from 10:00 to noon beginning August 10th. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved. Clerk will post the new hours on the website.
- Chairperson Arrlette Krog requested a \$200.00 donation to the August 3rd Neighborhood Night Out hosted by the fire department. Vice Chair Beth Caple made a motion to approve, Chairperson Arrlette Krog second, motion approved.
- Chairperson Arrlette Krog made a motion to post our bid request for the 2021/2022 snow plowing season with bids being due September 21, 2021, Vice Chair Beth Caple second, motion approved.
- We received a request for donations for the SLC Sherriff Volunteer Rescue Squad. Chairperson Arrlette Krog made a motion to donate \$200.00, Vice Chair Beth Caple second, motion approved.
- We received notification the MAT District 10 Meeting is August 26 via Zoom.
- The MAT Annual Conference will be held virtually again this year. The dates are September 9 – 11. Registration is not required for the training on Thursday and Friday but registration is required for the Saturday annual meeting.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Vice Chair Beth Caple second, motion approved. The meeting was adjourned at 6:44 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date