

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

June 30, 2020

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple (via conference call), Clerk Cindy Brown and Treasurer Elaine Wick. Guests present were: Heidi Yokel, and Lee Voigt.

Clerks minutes for May 2020 were read, Vice Chair Beth Caple made a motion to approve minutes, Chairperson Arrlette Krog second, motion approved.

Treasurer's Report For May 31, 2020

	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance May 1, 2020	94,913.66	59,336.13	22,348.85	0.00	8228.68	5000.00
Receipts	1,495.32	257.82	1,237.50	0.00	0.00	0.00
Disbursements	8,610.01	7,710.01	0.00	0.00	900.00	0.00
Ending Balance May 31, 2020	87,798.97	51,883.94	23,586.35	0.00	7,328.68	5000.00

Vice Chair Beth Caple made a motion to approve the treasurers report, Chairperson Arrlette Krog second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Arvig	Telephone and internet	7840	\$140.99
Stan Johnston	Website work	7841	112.50
Lake Country Power	Electricity 5/1 - 6/1	7842	\$153.86
Mosquito Squad	3 application mosquito spray - town hall and fire hall	7843	\$628.14
Rodda Excavating	Invoice 1380	7844	\$1662.50
Summit Companies	Annual extinguisher inspection	7845	\$515.00
Arrlette Krog	Mileage	7846	\$20.70
Brandon Cavanaugh	Mileage	7847	\$75.90
PERA	Retirement June 2020	7848	\$128.40
Cindy Brown	Mileage and purchases	7849	\$165.34
US Treasury	Q2 Federal Tax Return	7850	\$183.37
		TOTAL	\$3,786.70

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Employee Wages were also paid totaling \$1297.35. Vice Chair Beth Caple made a motion to accept the bills for payment, Chairperson Arrlette Krog second, motion approved.

Correspondence: Lake Country Power sent a ballot to vote on director. Supervisors approved sending in vote for Craig Olson.

Residents and Guests: Heidi Yokel gave a Fire Department Report. 3 calls in June - 1 fire, 2 medical calls. Held EVAC Training, 3 hrs classroom as well as behind the wheel training. They lost one member in June.

OLD BUSINESS

Road and Bridge:

Gravel - Chairperson Arrlette Krog made a motion that we add 2-3 inches to Mink and Nelson Roads where needed, Vice Chair Beth Caple second, motion approved.

Dust Coating - Edwards required clarification on dust coating. Vice Chair made a motion to use magnesium chloride, Chairperson Arrlette Krog second, motion approved.

Cemetery: Chairperson Arrlette Krog met with one family and should hear within a couple of weeks if they want to purchase a plot for internment.

Buildings: Vice Chair Beth Caple gave information on various types of cameras and services. Chairperson Arrlette Krog made a motion to go with the 3 camera Nest option, Vice Chair Beth Caple second, motion approved.

Website: Nothing new to discuss.

NEW BUSINESS

- Supervisor Brandon Cavanaugh resigned his position, effective June 30, 2020. Chairperson Arrlette Krog made a motion to accept the resignation, Vice Chair Beth Caple second, motion approved. Clerk to send letter to Brandon accepting his resignation and thanking him for his years of service.
 - Supervisors and Clerk will bring candidate names to July Board Meeting to discuss who they will appoint to fill the vacancy.
- David Meyer with Rinke Noonan sent a request for the township to vacate the Dibble, Ellsmere and Sax Roads. After reviewing all materials sent to the township Chairperson Arrlette Krog made a motion to sign the resolution to vacate the roads as requested, Vice Chair Beth Caple second, motion approved.
- COVID Preparedness Plans - Townships are required to prepare and adopt preparedness plans by July 29, 2020. After reviewing and discussing our specific preparedness plans Chairperson Arrlette Krog made a motion to accept the plans, Vice Chair Beth Caple second, motion passed. Clerk Cindy Brown to complete the plans and follow through with necessary postings and PPE purchases.

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- Dumpster Days - Per last month's discussion if we could not have the dumpsters removed at end of day on Saturday, July 11 we would hold Dumpster days on July 9 and 10 instead. The dumpsters will be removed between 1:00 and 2:00 on Friday, July 10 which the supervisors approved. We will not have full time monitors at each site, both supervisors and the clerk will occasionally check each site.
- August and November Elections -
 - Clerk Cindy Brown presented her election judge selections. Vice Chair Beth Caple asked that Geri Caple and Aubreanna McKeever are added to the list which clerk agreed to do.
 - Election hours - Clerk reminded supervisors that at the March Annual Meeting a motion was passed that since we are a township under 500 we can have reduced hours, clerk will post hours as 10:00 am - 8:00 pm.
 - Election PPE will be provided by the Office of the Secretary of State.
- CARES Act - Township can be reimbursed up to \$25/person for COVID related expenses incurred from March 27 through end of year. Clerk Cindy Brown to pursue reimbursement for all COVID related purchases.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn the meeting, Chairperson Arrlette Krog second, motion approved. The meeting was adjourned at 7:38 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date