

ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766

**ELLSBURG TOWNSHIP MEETING**

June 28, 2022

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairperson Beth Caple, Vice Chair Kevin Davidson, Supervisor John Upton, Treasurer Elaine Wick and Deputy Treasurer Aubreeanna McKeever. Absent was Clerk Cindy Brown.

Guests present were: Dale Wick, Lee Voigt, Heidi Yokel, Scott Streitz and Rick McRae.

Clerks' minutes for May 2022 were read.

Treasurer Report for May 2022

For the Period : 5/2/2022 To 5/31/2022				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$89,482.32	\$242.68	\$4,192.20	\$85,532.80
Road and Bridge	\$29,163.25	\$0.00	\$0.00	\$29,163.25
Fire	\$0.00	\$0.00	\$0.00	\$0.00
Cemetery	\$6,079.38	\$0.00	\$0.00	\$6,079.38
ARPA	\$11,110.79	\$0.00	\$0.00	\$11,110.79
General Capital Projects	\$15,000.00	\$0.00	\$0.00	\$15,000.00
<b>Total</b>	<b>\$150,835.74</b>	<b>\$242.68</b>	<b>\$4,192.20</b>	<b>\$146,886.22</b>

June 2022 Claims List and Payroll

CLAIMS SUBMITTED FOR PAYMENT - JUNE 2022			
Invoice	Description	Check #	Amount
Arvig	Telephone and internet	8337	\$106.43
Jakes Companies LLC	Grading	8338	\$900.00
Lake Country Power	Electricity	8339	\$455.75
St Louis County Auditor	Plowing and sanding	8340	\$245.82
TAG Handyman Svcs	Lawn mowing	8341	\$2,080.00
Cindy Brown	Mileage and training	8342	\$189.62
Beth Caple	Mileage	8343	\$14.04
Kevin Davidson	Mileage	8344	\$50.31
Elaine Wick	Mileage and purchases	8345	\$77.02
PERA	Retirement	8346	\$103.70
US Treasury	941 Q2	8347	\$173.61
		<b>TOTAL</b>	<b>\$4,396.30</b>
PAYROLL SUBMITTED FOR JUNE			\$1,044.22

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### **CONSENT AGENDA**

- May Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Chairperson Beth Caple made a motion to approve consent agenda items, Supervisor John Upton second, motion approved.

**CORRESPONDENCE:** No action required.

### **RESIDENTS AND GUESTS:**

- Heidi Yokel gave a fire department report. They had 5 calls, 3 trees and 2 medicals. They have two new members. They will conduct training at the ICO in Cotton.
- Rick McRae inquired what his road quote had been approved for if we are getting bids for a culvert project. This led to a discussion on how we may change our road bid process in the future.

### **OLD BUSINESS**

- **Road and Bridge:**
  - Chairperson Beth Caple made a motion that the township does not consider making Blackburn Drive a minimum maintenance road, Vice Chair Kevin Davidson second, motion approved.
  - Vice Chair Kevin Davidson reported that we will need to replace 4 culverts on the Mink Rd when we start the ditching project.
- **Buildings:**
  - A discussion was held regarding the metal plate for the front entry, it included questions about the steps and some dirt work that may be needed. Supervisor John Upton will look into exactly what needs to be done.
  - Heidi Yokel inquired if an electrician has been to the Bass Lake Fire Hall. Supervisor John Upton said the air compressor seemed fine but he will look at it again to see if an electrician needs to attend to anything.
- **Cemetery:**
  - Chairperson Beth Caple reported that there are some trees down after the recent storms and she will remove them.
- **Website:** Nothing new to report.

### **NEW BUSINESS**

- Another request has been made to stream our meetings. Clerk Cindy Brown was absent but will be asked to investigate cost and equipment.
- Chairperson Beth Caple shared some information she had been sent regarding township responsibilities for fire hall buildings.

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As there was no further business, Chairperson Beth Caple made a motion to adjourn, Supervisor John Upton second, motion approved. The meeting was adjourned at 6:41 P.M.

\_\_\_\_\_  
Cindy Brown, Clerk

\_\_\_\_\_  
Beth Caple, Chairman

\_\_\_\_\_  
Date