

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

November 30, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Guests present were: Heidi Yokel and Dale Wick.

Clerks' minutes for October 2021 were read.

Treasurer Report for October 2021

| For the Period : 10/1/2021 To 10/31/2021 | | | | |
|-------------------------------------------------|---------------------------------|------------------------------|-------------------------------|------------------------------|
| <u>Name of Fund</u> | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursed</u> | <u>Ending Balance</u> |
| General Fund | \$93,469.22 | \$10,298.07 | \$3,324.54 | \$100,442.75 |
| Road and Bridge | \$30,923.23 | \$0.00 | \$3,831.25 | \$27,091.98 |
| Fire | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Cemetery | \$5,711.02 | \$0.00 | \$531.64 | \$5,179.38 |
| ARPA | \$11,534.06 | \$0.00 | \$800.98 | \$10,733.08 |
| General Capital Projects | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Total | \$151,637.53 | \$10,298.07 | \$8,488.41 | \$153,447.19 |

| BILLS SUBMITTED FOR PAYMENT | | | |
|---------------------------------------|---------------------------|----------------|-------------------|
| Invoice | Description | Check # | Amount |
| Arvig | Telephone and internet | 8198 | \$103.86 |
| Handt Fride | Attorney fees for Oct-Nov | 8199 | \$3,785.08 |
| Lake Country Power | Electricity | 8200 | \$204.40 |
| McRae | Cemetery - dug plot | 8201 | \$100.00 |
| MATIT Insurance | Work comp premuim | 8202 | \$364.00 |
| Cindy Brown | Mileage and purchases | 8203 | \$276.02 |
| Beth Caple | Mileage | 8204 | \$100.80 |
| Kevin Davidson | Mileage | 8205 | \$11.76 |
| Arlette Krog | Mileage | 8206 | \$13.44 |
| Elaine Wick | Training | 8207 | \$120.00 |
| Rodda Grading and Excavating | Invoice | 8210 | \$1,250.00 |
| PERA | Retirement | 8211 | \$181.68 |
| | | TOTAL | \$6,511.04 |
| PAYROLL SUBMITTED FOR NOVEMBER | | | \$1,747.45 |

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CONSENT AGENDA

- October Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

CORRESPONDENCE: No action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They responded to one fire call in October and they are applying for a FEMA grant to replace their radios.

OLD BUSINESS

- **Road and Bridge:**

- Nabergall Cartway – The cartway was granted and damages awarded at the November 29, 2021 hearing.
- Vice Chair Beth Caple has been communicating with an individual that has hunting property on the Peary Bailey Road as they want to log their property but the residents who co-own the road are resistant. Beth let them know this is not a township road and they should work with the other party to try to reach an agreement. They informed Beth if they can't come to an agreement, they will pursue a cartway from the township. The board has recommended that Beth send a letter to the resident outlining the ownership of the road. Beth will reach out to the MAT attorneys for guidance prior to sending a letter.
- A resident of Blackburn Drive on Lake Wilson, past the Waterhen Road turn, reached out to Supervisor Kevin Davidson asking for the town to do some maintenance on the road. Kevin informed them that portion of Blackburn Drive is a cartway and it is the responsibility of the residents to maintain that part of the road.
- Road Signs – Vice Chair Beth Caple will reach out to the county regarding the multiple roads signs the township needs.

- **Buildings:**

- Bass Lake Fire Hall: Supervisor Kevin Davidson will replace a breaker that is buzzing.
- Melrude Fire Hall: At the November 17, 2021 Fire Hall Committee Meeting it was decided that the two quotes we received for a new building were too high and we will need to pursue other ideas to remedy the issue of the OH door size that is more cost effective to the township. The committee will present alternative ideas and costs to the town board at the December 21, 2021 board meeting.

- **Cemetery:**

- We received a quote from McRae of \$450.00 for brushing at the cemetery. Vice Chair Beth Caple made a motion to approve the brushing, Chairperson Arrlette Krog second, motion approved. Arrlette will inform McRae of the approval.

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- **Website:** Nothing new to report.

NEW BUSINESS

- Blight – One of the areas of concern has been reported to the county, they will look at the property when in the area and address with the property owner. The other area of concern is considerably better and Vice Chair Beth Caple will inquire if there is a plan to clean up the remaining area with the property owner.
- Supervisor Kevin Davidson received a quote to add a heating/cooling/air exchange system to the town hall of almost \$24,000. Clerk Cindy Brown will pursue additional quote and share at December board meeting.
- Chairperson Arrlette Krog made a motion to approve resolution 2021-10 which designates the Melrude Town Hall as the official Ellsburg Township polling location, Vice Chair Beth Caple second, motion approved.
- Clerk Cindy Brown will post a notice on our official postings boards as well as our website stating the township wants to sell our old laptop and printer. We will leave posting up for one month and if there is no interest, both will be disposed of properly.
- Chairperson Arrlette Krog made a motion to approve the clerk and treasurer pursuing on-line banking at Miners National Bank of Eveleth, Supervisor Kevin Davidson second, motion approved.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 6:47 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date