

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

August 25, 2020

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Supervisor Kevin Davidson, Clerk Cindy Brown and Treasurer Elaine Wick. Deputy Treasurer Aubreanna McKeever joined via Zoom. Guests present were: Heidi Yokel, Lee Voigt, Dale Wick, Jeff Dulinski and Lee Leighton.

Clerks minutes for July 2020 were read, Chairperson Arrlette Krog made a motion to approve minutes, Vice Chair Beth Caple second, motion approved.

Treasurer's Report for July 31, 2020

	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance July 1, 2020	83,647.95	49,395.42	21,923.85	0.00	7,328.68	5000.00
Receipts	85,250.47	44,080.89	13,151.49	26,268.09	1750.00	0.00
Disbursements	38,458.20	3,828.03	8,362.09	26,268.08	0.00	0.00
Ending Balance July 31, 2020	130,440.22	89,648.28	26,713.25	0.01	9,078.68	5000.00

Vice Chair Beth Caple made a motion to approve the treasurers report, Chairperson Arrlette Krog second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
A-1 Services	Portable toilet	7878	\$84.00
APG Media	Legal notice of public accy test	7879	\$19.94
Arvig	Telephone and internet	7880	\$142.16
Edwards Oil	Magnesium chloride for dust control	7881	\$3104.59
G-Men	30 yard rolloff dumpster x 2	7882	\$1086.52
Lake Country Power	Electricity	7883	\$87.24
Rodda Grading & Excavating	Invoice 1407	7884	\$3158.75
Cindy Davidson	Mileage	7885	\$24.15
Rita Giernett	Mileage	7886	\$24.15
Arrlette Krog	Mileage	7887	\$21.85
Stephanie Upton	Mileage	7888	\$25.53
Cindy Brown	Mileage and purchases	7889	\$1095.00
Elizabeth Caple	Mileage	7890	\$8.63

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Kevin Davidson	Mileage	7891	\$40.25
PERA	Retirement	7892	\$159.58
		TOTAL	\$9082.34

Employee wages were also paid totaling \$1327.82. Chairperson Arrlette Krog made a motion to approve minutes, Vice Chair Beth Caple second, motion approved.

Correspondence: Correspondence was reviewed with no further discussion.

Residents and Guests:

- Heidi Yokel gave a Fire Department Report. They responded to 4 calls in August, 3 medical and 1 fire which makes a total of 27 calls YTD. They completed some training in August and did clean-up of the fire hall office. There is a critter of some sort depositing dirt in the office and they would like Building Supervisor Beth Caple to investigate and resolve.
- Lee Leighton thanked the town officers for taking good care of his township.

OLD BUSINESS

- **Road and Bridge:**
 - Supervisor Kevin Davidson stated that our roads look good.
- **Buildings:**
 - Septic tanks at the town hall and Bass Lake Fire Hall have not been pumped since 2015, clerk called A-1 and they will be pump the tanks within two weeks.
- **Cemetery:**
 - Chairperson Arrlette Krog reported that one stone has been placed, enter and exit signs have been ordered, and the funeral for Inez Caple will take place August 29.
- **Website:** Nothing new to report.

NEW BUSINESS

- EVFD request for gravel -
 - Lee Leighton, who is a general volunteer not firefighter, stated that a request was made to both Cotton and Ellsburg townships to cover the cost of gravel for the dry hydrant project. Cotton has agreed to pay \$1300 and the fire department is requesting the same of Ellsburg.
 - A discussion was held with several questions answered by the EVFD. It was asked if we could take from our stock pile but there was fear that we would deplete our stock pile and we would also be making a precedent that would require we open our stock pile to everyone.
 - The supervisors agreed that we should pay our half of the gravel request but since Ellsburg does not have the full amount remaining in the donation fund determined at the March Annual Meeting we will need to investigate

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if we are allowed to donate the full amount. If yes, the full amount will be paid and if not, we will donate the remaining amount left in our donation fund. Vice Chair Beth Caple made a motion to approve the request (per the above stipulation), Supervisor Kevin Davidson second, motion approved.

- CARES Act -
 - Clerk updated on the purchases made and the amount remaining.
 - After research to assure the PPE for the fire department is an acceptable use of funds the clerk has set aside \$300 and will work with Heidi Yokel to either purchase the PPE or reimburse the fire department up to \$300 if they purchase the PPE.
 - Clerk requested the supervisors decide which large project we pursue for the remaining funds. The three choices being: HVAC, grant to Melrude Whistlestop for outdoor seating or handicap ramp out the back door to comply with social distancing requirements for the November General Election. Vice Chair Beth Caple made a motion to approve pursuing the handicap ramp, Supervisor Kevin Davidson second, motion approved.
- Resolution 2020-7
 - Required to assign the role of Road and Bridge Supervisor to Kevin Davidson. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved and resolution signed.
- Motion required to add Kevin Davidson to the Miners Bank account. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved.
- Chairperson Arrlette Krog showed all present what the new Ellsburg Town Hall sign will look like. Chairperson Arrlette Krog made a motion to approve the purchase of all new signs needed at a cost of \$1130, Vice Chair Beth Caple second, motion approved.
- Nest Cameras - We are currently running extension cords to operate the cameras; we will need an electrician to install outlets. Vice Chair Beth Caple will get quotes from area electricians and present at the September meeting.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn the meeting, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 6:59 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date