

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

November 24, 2020

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Supervisor Kevin Davidson, Clerk Cindy Brown and Treasurer Elaine Wick. Guests present were: Heidi Yokel and Dale Wick.

Clerks minutes for October 2020 were read.

TREASURER REPORT FOR OCTOBER 2020						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance October 1, 2020	127,566.88	88,429.44	22,200.75	0.01	6,936.68	10,000.00
Receipts	626.44	626.44	0.00	0.00	0.00	0.00
Disbursements	10,434.12	7,827.87	1,706.25	0.00	900.00	0.00
Ending Balance October 31, 2020	117,759.20	81,228.01	20,494.50	0.01	6,036.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Vendor	Description	Check #	Amount
A-1 Services	Replace ck 7904 cashed by Arvig and pump Bass Lake septic	7923	\$769.00
Arvig	Telephone and internet	7924	\$142.27
EVFD	Reimburse from CARES Fund - PPE	7925	\$289.51
Lake Country Power	Electricity	7926	\$74.85
Lee Voigt	2nd half lawn mowing - 2020	7927	\$2,700.00
Overhead Door of DLH	Melrude FD door repairs	7928	\$2,273.00
PERA	retirement	7929	\$93.94
Cindy Brown	Mileage and purchases	7930	\$1,238.71
St Louis Cty Auditor	1st half 2020/21 snowplowing	7938	\$1,706.25
		TOTAL	\$9,287.53
PAYROLL SUBMITTED FOR OCTOBER			\$1,032.23

CONSENT

- Motion to approve-
 - October Meeting Minutes
 - Treasurer Report
 - Bills for payment
 - Payroll

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Chairperson Arrlette Krog made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

CORRESPONDENCE: Correspondence was reviewed, no action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They responded to 3 calls in October, 2 medical and 1 fire. All training was cancelled for the fire department due to COVID-19. All future training will be virtual. Heidi reported that the tanker is still hitting on something as it exits the building. The fire department and township supervisors will need to discuss further as it appears either a smaller tanker is needed or renovations to the building are required.

OLD BUSINESS

- **Road and Bridge:**
 - Supervisor Kevin Davidson will meet with the new county supervisor in Cotton to discuss road maintenance. Kevin also talked with Rodda Grading & Excavating regarding the frequency of grading township roads, they will revisit the subject prior to the spring.
- **Buildings:**
 - Outlets were not installed as planned due to the electrician being quarantined and then Vice Chair Beth Caple being quarantined. They will reschedule the installation.
- **Cemetery:**
 - McRae confirmed the grass seed and hay were completed and the sign put back up. One non-resident family inquired about purchasing a burial site.
- **Website:** Nothing new to report.

NEW BUSINESS

- 2020 Road Bonding Bill – Supervisor Kevin Davidson spoke with MAT attorney Karl-Christian Johannessen who said more information will be coming on this bonding bill in December. At this time, it does not appear we should pursue these funds but we will wait until additional information is available. Kevin will research if the bridge near the hall would qualify under this bill.
- CARES Fund – The clerk reported that the final purchases were additional PPE for the town hall, 3 tablets for the township supervisors and a monitor for video meetings. The remaining funds of \$1047.33 was sent to the county to use within the St Louis County.
- The EVFD contract for 2021 was reviewed. No changes other than dates and installment amount updates are needed. The contract will be presented with updates at the December meeting for a motion to approve.
- Clerk Cindy Brown asked for approval to dispose of the old office chair and old office PC. After discussion it was decided the clerk will contact Old School Lives to see if they would take the old office chair as a donation and contact MAT to inquire if the old PC can be

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taken to the dump after all information is deleted from the hard drive. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.

- Melrude Fire Hall OH door – Chairperson Arrlette Krog read the 3 quotes she received to replace the openers on all three doors which includes battery back-up and safety features. After discussion it was decided we will ask for an additional quote for side mount door openers as they would eliminate the rail down the center of the ceiling. This would resolve the tanker hitting the rail solving that problem as well. We will table this subject until the December meeting. Chairperson Arrlette Krog made a motion to table, Supervisor Kevin Davidson second, motion approved.
- The treasurer requested to discontinue using manual checks and order new checks that can be electronically printed via CTAS. This will be a more efficient process as well as eliminate the chance for errors. Supervisor Kevin Davidson made a motion to approve, Chairperson Arrlette Krog second, motion approved.
- Clerk Cindy Brown requested approval to begin updating the website in January 2021. She will work with Stan Johnston who maintains our website to make the changes and ask if there are tasks that she could perform if trained by Stan, an example being uploading monthly minutes. Clerk would like approval to post pictures of all township officers as part of the updates. She would not make major changes without supervisor input but would like approval for making minor changes. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 7:11 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date