

ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766

**ELLSBURG TOWNSHIP MEETING**

October 27, 2020

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Clerk Cindy Brown and Treasurer Elaine Wick. Vice Chair Beth Caple, Supervisor Kevin Davidson, and Deputy Treasurer Aubreanna McKeever joined via Zoom. Guests present were: Heidi Yokel, Lee Voigt and Dale Wick.

Clerks minutes for September 2020 were read.

TREASURER REPORT FOR SEPTEMBER 2020						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance September 1, 2020	136,553.67	93,520.48	23,554.50	0.01	9,478.68	10,000.00
Receipts	113.24	113.24	0	0	0	0
Disbursements	9,100.03	5,204.28	1,353.75	0	2,542.00	0
Ending Balance September 30, 2020	127,566.88	88,429.44	22,200.75	0.01	6,936.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Vendor	Description	Check #	Amount
A-1 Services	Replace ck 7904 cashed by Arvig and pump Bass Lake septic	7923	\$769.00
Arvig	Telephone and internet	7924	\$142.27
EVFD	Reimburse from CARES Fund - PPE	7925	\$289.51
Lake Country Power	Electricity	7926	\$74.85
Lee Voigt	2nd half lawn mowing - 2020	7927	\$2,700.00
Overhead Door of DLH	Melrude FD door repairs	7928	\$2,273.00
PERA	retirement	7929	\$93.94
Cindy Brown	Mileage and purchases	7930	\$1,238.71
St Louis Cty Auditor	1st half 2020/21 snowplowing	7938	\$1,706.25
		<b>TOTAL</b>	<b>\$9,287.53</b>
PAYROLL SUBMITTED FOR OCTOBER			\$1,032.23

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### **CONSENT**

- Motion to approve-
  - September Meeting Minutes (with noted corrections)
  - Treasurer Report (with noted corrections)
  - Bills for payment
  - Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

**CORRESPONDENCE:** Correspondence was reviewed, no action required.

### **RESIDENTS AND GUESTS:**

- Heidi Yokel gave a Fire Department Report. They responded to 4 calls in September, 3 medical and 1 fire. The EVFD received training on hemorrhage and trauma in preparation for the upcoming deer season.

### **OLD BUSINESS**

- **Road and Bridge:**
  - Supervisor Kevin Davidson spoke with Andy Olson at the county who requested that resident Brandon Cavanaugh move a fence and a truck on the Sheldon Road would not be plowed. Kevin has talked to Brandon and they should be moved within a couple of days. Chairperson Arrlette Krog spoke with the county regarding the condition of Melrude and West Melrude Roads and was told they will be graded October 28.
- **Buildings:**
  - Hunt Electric to install outlets for Nest cameras 10/30 or 11/6.
- **Cemetery:**
  - Chairperson Arrlette Krog has not checked to confirm grass seed and hay were laid by McRae but expects it has been completed.
- **Website:** Nothing new to report.

### **NEW BUSINESS**

- Chairperson Arrlette Krog pointed out to Building Supervisor Beth Caple that the light in the front hallway of the town hall and the lights over the man doors at Bass Lake fire hall are not working. Beth will ask Hunt Electric to repair.
- We received only one 2020-21 snow removal bid; it was from TAG Handyman Services. Supervisor Beth Caple made a motion to accept the bid from TAG, Supervisor Kevin Davidson second, motion approved. Clerk to inform TAG.
- Melrude Fire Hall – Chairperson Arrlette Krog was called the night of the Ellsburg grass fire (October 13, 2020) as the overhead door was struck by a fire truck and needed repair. When the door company was here it was pointed out that these openers were installed in the late 80's and do not have safety features nor do they have battery back-up. Chairperson Arrlette Krog will research cost of new openers for the three doors and we

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will discuss at a future meeting. It should be noted that both Heidi Yokel and Lee Voigt voiced their concerns as the doors are very heavy and hard to open without power and could cause harm if they come down on someone, plus it takes time away from responding to a fire if they have to open manually. The battery back-up would have eliminated the damaged door as the power was out due to the grass fire.

- A motion was made to move the December Board Meeting to December 15, instead of December 29, due to holiday travel conflicts with town officers. We will make a motion at the December meeting to give the treasurer authority to pay claims through end of year. Vice Chair Beth Caple made a motion to approve the date change, Supervisor Kevin Davidson second, motion approved.
- Shovels are needed for the town hall. Chairperson Arrlette Krog made a motion to approve the clerk to purchase shovels, Supervisor Kevin Davidson second, motion approved.
- Clerk gave an update on CARES Fund spending. We will not pursue a ramp off the back exit of the town hall as the quote came in for \$8500 which is much more than the remaining funds. Clerk to continue to pursue use for fund but will need to return balance in November.
- The clerk received notification from the county that we qualified for an additional \$457 CARES grant specifically for use at the upcoming General Election. The clerk recommended that we do not pursue this grant as we still have money remaining in the original CARES Fund. Supervisor Kevin Davidson made a motion not to pursue the grant, Chairperson Arrlette Krog second, motion approved.
- Chairperson Arrlette Krog shared information that the county will plow to the dry hydrant so there is accessibility year-round. They will also take mowing to the hydrant under consideration.
- The contractor that was to install the new town hall sign would not return the clerks calls once they were informed we would not be installing the ramp so Chairperson Arrlette Krog asked that it be approved for her to pursue volunteers to install the new sign. Vice Chair Beth Caple made a motion to approve, Supervisor Kevin Davidson second, motion approved. Supervisor Kevin Davidson said he would be the volunteer and install prior to the general election on November 3.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn the meeting, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 6:59 P.M.

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Cindy Brown, Clerk

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Arrlette Krog, Chairman

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Date