

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

April 28, 2020

The meeting was called to order at 6:02 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Beth Caple, Vice Chairman Arrlette Krog, Supervisor Brandon Cavanaugh, Clerk Cindy Brown and Deputy Treasurer Aubreanna McKeever. Present via conference call were Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton. Guests present were: Heidi Yokel, and Lee Voight.

Clerk's minutes for March 2020 were read, Chairperson Beth Caple made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

**Treasurer's Report For March 2020**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance February 1, 2020	108,165.79	70763.98	24173.13	0.00	8228.68	5000.00
Receipts	1404.26	166.76	1237.50	0.00	0.00	0.00
Disbursements	<b>6385.57</b>	<b>6385.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Ending Balance February 29, 2020	103184.48	64545.17	25410.63	0.00	8,228.68	5000.00

Supervisor Arrlette Krog made a motion to approve the Treasurer's report, Supervisor Brandon Cavanaugh second, motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
APG Media	Legal notice board of appeals & Equalization	7797	54.84
Arvig	Telephone and internet	7798	146.92
Brown, Cindy	Mileage and purchases	7806	185.76
Cavanaugh, Brandon	Mileage	7807	74.75
Como Oil	Propane	7799	267.20
Culligan Water	Water softener salt	7800	69.00
Krog, Arrlette	Mileage, purchases and moderator for annual mtg	7808	91.80
Lake Country Power	Electricity 4/10 - 3/10	7801	252.88
PERA	retirement	7810	144.32
Rapid Rooter	Thaw frozen culvert 4/3 and 4/7	7802	2530.00
Rodda Grading & Excavating	Replaces check 7694 lost in mail	7805	1237.50
St Louis County Public Works	2nd half 2019-2020 Snowplowing township roads	7803	1706.25

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TAG Handyman	Invoice 1094 - 3/24 and invoice 1349	7804	117.00
Wick, Elaine	Mileage Bass Lake meet sheriff	7809	11.50
		<b>TOTAL</b>	<b>\$6889.72</b>

Employee Wages were also paid totaling \$1,587.39. Chairperson Beth Caple made a motion to accept the bills for payment, Supervisor Arrlette Krog second, motion approved.

**Correspondence:** Correspondence was reviewed with no further discussion.

**Residents and Guests:** Heidi Yokel gave a Fire Department Report. 8 calls last month, 12 calls for the year. New member Joe Caple joined the fire dept. All organized training has been cancelled due to virus. Reminder that fire season is here, please be careful.

**OLD BUSINESS**

**Road and Bridge:** Frozen culverts were steamed, roads thawing out. Road review will be held separately by supervisors. Motion was made to hold the Road Review Meeting May 12 following LBAE Meeting. Supervisor Arrlette Krog made a motion to approve, Brandon Cavanaugh second, motion approved.

**Cemetery:** Two burials will be held this spring. Supervisor Arrlette Krog will work directly with families.

**Buildings:** Discussion was held on installing cameras. Table for one more month to further research. Supervisor Arrlette Krog informed all that the lock box stolen from the town hall was recovered at the Bass Lake Fire Hall. Their cameras did not capture who left it.

**Website:** Nothing new to discuss.

**REORGANIZATION**

- 2020 Chairperson will be Arrlette Krog, Vice Chairperson Beth Caple. Chairperson Beth Caple made a motion to approve, Supervisor Brandon Cavanaugh second, motion approved.
- 2020 Town Board Meetings will be held the last Tuesday of every month. Supervisor Arrlette Krog made a motion to approve, Chairperson Beth Caple second, motion approved.
- 2020 Supervisor positions:
  - Roads - Brandon Cavanaugh. Chairperson Beth Caple made a motion to approve, Supervisor Arrlette Krog second, motion approved.
  - Cemetery - Arrlette Krog. Supervisor Brandon Cavanaugh made a motion to approve, Chairperson Beth Caple second, motion approved.
  - Buildings - Beth Caple. Supervisor Arrlette Krog made a motion to approve, Supervisor Brandon Cavanaugh second, motion approved.
- Training and inventory all up to date per Deputy Clerk McKenzie Clinton.
- Town Financials Reporting Form confirmed returned to state.

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- MAT training is suspended due to virus. They are offering New Officer Training webinars. New Town Clerk will take these on-line classes until MAT resumes regular training.
- List of current Officers was reviewed and will be posted on approved posting boards.

**NEW BUSINESS**

- Lawn Mowing Bids were read and Lee Voight was awarded the mowing contract for 2020. Supervisor Brandon Cavanaugh made a motion to approve, Supervisor Arrlette Krog second, motion carried. Chairperson Beth Caple abstained due to conflict of interest.
- Road Pricing Quotes were read and Rodda Excavating will be awarded road mowing and grading and McRae Excavating will be awarded work on all other town road needs. Supervisor Brandon Cavanaugh made a motion to approve, Supervisor Arrlette Krog second, motion carried.
- Meadowland Ambulance - Supervisor Arrlette Krog made a motion to approve a \$750.00 donation, Chairperson Beth Caple second, motion approved.
- Dumpster Days - Table until May meeting. Supervisor Arrlette Krog made a motion to approve, Chairperson Beth Caple second, motion approved.
- Southridge All-Night Grad Party - Supervisor Arrlette Krog made a motion to donate \$200, Chairperson Beth Caple second, motion approved.
- July 4th Celebration - There was a discussion about the possibility of a need to cancel but it was decided it is too early to decide. We will table the motion to May meeting.

As there was no further business, Chairperson Beth Caple made a motion to adjourn the meeting, Supervisor Arrlette Krog second, motion approved. The meeting was adjourned at 7:18 P.M.

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Cindy Brown, Clerk

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Beth Caple, Chairman

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Date