

ELLSBURG TOWNSHIP MEETING**April 26, 2016**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Supervisor Brandon Cavanaugh Clerk Barbara Cavanaugh, Deputy Clerk McKenzie Clinton, and Deputy Treasurer Elaine Wick.

Guests present were Darrell Miller, Lee Voigt, Heidi Yokel, Debbie Feth and Ray Privett. Clerks minutes were read, , Arrlette Krog made a motion to approve minutes, Joe Caple second, motion approved.

Treasurer's Report For March, 2016

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance April 1, 2016	145,139.07	98,579.23	38,071.23	0.00	8,488.11
Receipts	2,270.75	2,270.75	0.00	0.00	0.00
Disbursements	38,400.21	37,725.21	0.00	0.00	0.00
Ending Balance April 30, 2016	109,009.61	63,125.27	37,396.23	0.00	8,488.11

Brandon Cavanaugh made a motion to accept treasurers report, Joe Caple second, report approved.

Treasurer Submitted bills for payment:

Vendor	Description	Claim #	Amount
Arvig	Telephone	6837	\$131.97
Como Oil	Propane	6838	\$552.37
Culligan Water	Water Softener	6839	\$33.75
Terry Giernett	Snow Removal	6840	\$162.00
Lake Country Power	Electricity	6841	\$346.00
Marshall Handyman Services	Final Payment	6842	\$12,890.00
McRae Land Improvements	Cremation Plot	6843	\$90.00
MAT	Govt. Manuals	6844	\$21.38
Norland Sanitary	Garbage Pick up	6845	\$17.55
St. Louis Auditor	Snowplowing	6846	\$1,400.00
Joe Caple	Mileage	6847	\$145.81
Joe Caple	Wages	6848	\$518.13
Barb Cavanaugh	Mileage	6849	\$43.00
Barb Cavanaugh	Wages	6850	\$723.69
Brandon Cavanaugh	Mileage	6851	\$152.38
Brandon Cavanaugh	Wages	6852	\$434.77
McKenzie Clinton	Wages	6853	\$350.00
Arrlette KROG	Mileage	6854	\$56.35
Arrlette Krog	Wages	6855	\$319.87
Becky Musburger	Wages	6856	\$65.45
Elaine Wick	Wages	6857	\$305.00
Elaine Wick	Mileage	6858	\$55.20
Jennifer Carlson	Town Hall Cleaning	6859	\$50.00
PERA	Board Retirement	6860	\$219.32
Lee Voigt	Lawn Mowing	6861	\$2,450.00

Eklund Construction	Concrete Work	6862	\$12,000.00
Total			\$33,534.76

Arrlette Krog made a motion to accept the bills for payment, Brandon Cavanaugh second, motion approved.

Correspondence: Correspondents were looked at with no further discussion.

Road and Bridge: Brandon Cavanaugh reported that the roads are in rough condition and that grading needs to be done to improve road conditions.

Web Site: Arrlette Krog stated that information regarding the Ellsburg Township officers had been updated, along with other township event information.

Cemetery: Arrlette Krog reported that one internment had taken place and stated that clean up of the cemetery will take place.

Buildings: Joe Caple reported that the renovations on the Melrude Fire Hall are complete and that the apron in front of the doors will be repaired, and the side door would also be fixed and painted.

Old Business: Joe Caple stated that the old garage door openers from Bass Lake Fire Hall had been disposed of.

New Business: Darrell Miller asked about the need to make a formal proposition to the Ellsburg Township board for them to take over Blackburn Drive, he stated that he doesn't feel it is necessary because the township has taken over roads in the past without formal propositions. Darrel Miller then spoke about a bridge program that the county has which would allow to township to pay a minimal amount to install a bridge on Blackburn Drive, but in order for the county to do this, the Township must first take over the road. Arrlette Krog then spoke about the cost analysis that she had received in years prior that estimated the cost for the Township to take over Blackburn Drive to be about \$250,000.00. Darrel Miller then stated that with the county's bridge program the township would only be responsible for about \$20,000.00. Brandon Cavanaugh stated that at all township training seminars that he has attended, they say not to touch cart ways, and since Blackburn Drive is classified as a cart way, he had concerns about the township taking it over. Joe Caple stated that if the township takes over Blackburn Drive, they will also have to take over many other roads within the Township, and the Township does not have the financial means to do so. Arrlette Krog stated that she is willing to look at the information presented and find out more about the county's bridge program.

Ray Privett stated that the Fire Department contract is still needed for 2016. The board discussed the contract and the changes needed, including changing the contract from six months to twelve months, and changing the phrasing from stating that "The Fire Department Contract will be renewed every year" to " The Fire Department Contract will be reviewed every year." Arrlette Krog made a motion to accept the contract with the before mentioned changes, Joe Caple second, motion carried.

Arrlette Krog made a motion to appoint Elaine Wick as Treasurer for Ellsburg Township, Brandon Cavanaugh second, motion carried.

Lee Voigt and Terry Giernett both submitted lawn mowing bids to the board. After a short discussion, Brandon Cavanaugh made a motion to accept Lee Voigt's bid of \$4,900.00, paid in two installments, Joe Caple second, motion carried. Joe Caple then made a motion to submit the first payment to Lee Voigt, Arrlette Krog second, motion carried.

Barbara Cavanaugh stated that the board needs to make reservations for the St. Louis County Association of Township's annual dinner and she needs a head count of how many township officers will be attending.

Arrlette Krog made a motion to sign checks after the meeting because it can be a distraction to both the board members and the guests present. Brandon Cavanaugh second, motion carried.

Barbara Cavanaugh stated that the outhouse for the Melrude Town Hall pavilion needed to be ordered, and that she would take care of it.

Ray Privett asked the board to donate funds to the Fire Department relief fund as an incentive for new members to join. Ray Privett spoke about the point system they are now using to encourage participation from Fire Department members; members earn points based on how many meeting they attend, training events they attend, calls they respond to, as well as completing other Fire Department tasks. Arrlette Krog made a motion to donate \$100 for every department members who earns 50 or more points and is therefore in good standings. A discussion followed about the logistics of donating the funds. Joe Caple seconded the motion, motion carries.

The board received a bid from McRae Land Improvements for the road maintenance needed, Joe Caple made a motion to accept the bid, Arrlette Krog second, motion carried.

Joe Caple submitted the bids for concrete work that he had received from Eklund Concrete for the three projects that are being done; the apron of the Fire Hall, the slabs by the pavilion, and the basketball court. Joe Caple made a motion to accept all three bids from Eklund Concrete, Brandon Cavanaugh second, motion carried. Joe Caple also made a motion to submit a payment of \$12,000, half of the total estimate, to Eklund Concrete so they can start working, Brandon Cavanaugh second, motion carried.

The Board discussed the basketball court that is being put in behind the Melrude Town Hall playground, Joe Caple stated that at least three new basketballs were needed, Arrlette Krog stated that she would talk to the community club about donating them. A discussion followed about the cost of new basketball hoops and what type would be best. Arrlette Krog made a motion to allow for up to \$1,500 to be spent on the two hoops and baskets needed. Brandon Cavanaugh second, motion carried.

Brandon Cavanaugh made a motion to adjourn the meeting, Joe Caple second. Meeting was adjourned at 7:45P.M.

Barbara Cavanaugh, Clerk

Brandon Cavanaugh, Chairman

Date