

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

August 27, 2019

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Vice Chairman Arrlette Krog, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, , and Clerk McKenzie Clinton. Chairman Beth Caple and Deputy Treasurer Aubreanna McKeever were absent. Guests present were Heidi Yokel, Bob Larson, Cheryl Larson, Jess Larsen, Steve Thomas, Holly Ayster, and Lee Voigt. Clerks minutes were read, Supervisor Arrlette Krog made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

Treasurer's Report For June, 2019

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance June 1, 2019	67,613.42	38,972.02	19,127.02	2,268.09	7,245.34
Receipts	77,171.61	37,040.40	14,881.21	24,000.00	1,250.00
Disbursements	38,375.77	3,482.77	7,975.00	26,268.00	650.00
Ending Balance June 30, 2019	106,409.26	75,530.60	26,033.23	0.09	7,845.34

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Supervisor Arrlette Krog second motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
A-1 Services	Portable toilet	7629	\$84.00
Arvig	Telephone and Internet	7630	\$140.65
Culligan Water	Water Softener Salt	7631	\$46.00
EVFD	2nd half fire contract	7632	\$200.09
Lake Country Power	Electricity	7633	\$84.30
Norland Sanitary	Refuse Collection	7634	\$34.01
Rodda Grading and Excavating, inc.	Invoice #1315	7635	\$922.50
Twin Ports Pest Management	Fly Spray at Bass Lake Fire Hall	7636	\$212.68
Krog, Arrlette	Mileage, Kitchen and Bathroom Supplies	7367	\$83.13
Wick, Elaine	Ink for printer	7638	\$115.98
Clinton, McKenzie	Mileage	7639	\$17.40
Cavanaugh, Brandon	Mileage	7640	\$75.40
PERA	Retirement	7641	\$128.72
Total			\$2,144.86

Employee Wages were also paid totaling \$1,348.63. Supervisor Brandon Cavanaugh made a motion to accept the bills for payment, Supervisor Arrlette Krog second, motion approved.

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Correspondence: Correspondence were looked at with no further discussion

Road and Bridge: Supervisor Brandon Cavanaugh reported that the roads were in good condition and were being graded as needed.

Cemetery: Nothing new to report.

Buildings: It was reported that the outlet in the Melrude Fire Hall was fixed.

Website: Nothing new to report.

New Business:

Bob Larson spoke about the need for the crown on Blackburn Drive to be fixed. He stated that Rodda Grading had damaged it and asked that the township pays for McRae land improvements to fix it. Supervisor Arrlette Krog stated that because the township did not instruct Rodda grading to do the work on Blackburn Drive, he is responsible for fixing it and that the board will speak to Bob Rodda and have the repairs done.

Heidi Yokel gave a report on the fire department stating they had 4 calls that month, 3 medical and 1 fire call. She also spoke of training they attended included extraction training and the upcoming training with the jaws of life.

A discussion took place about signs for the helicopter landing zone on Cemetery road. Supervisor Brandon Cavanaugh made a motion to put two signs to distinguish the area as a landing zone to prevent four wheelers from driving on it, Supervisor Arrlette Krog second, motion passed.

The township received an estimate of \$1,811.12 from TAG Handyman services for installing two new windows at the Bass Lake Fire Hall and replacing the red, side door at the Melrude Fire Hall. Supervisor Arrlette Krog made a motion to approve the estimate, Supervisor Brandon Cavanaugh second, motion passed.

The township received a contract from Como oil for propane for the 2019 season at a cost \$1.39/ gallon. Supervisor Brandon Cavanaugh made a motion to accept the contract, Supervisor Arrlette Krog second, motion passed.

Supervisor Arrlette Krog made a motion to purchase office chairs for the Treasurer and Deputy Treasurer, Supervisor Brandon Cavanaugh second, motion passed.

A discussion took place regarding opening a capital improvement fund for a future fire hall. Treasurer Elaine Wick presented the board with the receipts and disbursements from the last three years showing that the township has been spending more than it has taken in. Supervisor Brandon Cavanaugh also raised the question as to whether or not setting up a capital improvement fund with the idea of building a new fire hall in the future would require whoever is on the board at the time to allocate the funds. Supervisor Arrlette Krog explained that this fund is being set up so in the future, if there was a need for a new fire hall, the funds would be available but it does not require that whoever is on the board at that time allocate them. She stated that it would be up to the discretion of that board to determine what the best use of the funds would be. Supervisor Arrlette Krog made a motion to set aside \$5,000.00 for a capital improvement fund, Supervisor Brandon Cavanaugh second, motion passed.

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Supervisor Arrlette Krog stated that she had spoken to St. Louis County Environmental Services and they are working on making a place available for brush dumping.

As there was no further business, Supervisor Brandon Cavanaugh made a motion to adjourn the meeting, Supervisor Arrlette Krog second, the meeting was adjourned at 6:59 P.M.

McKenzie Clinton, Clerk

Beth Caple, Chairman

Date