

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**August 29, 2017**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton. Clerk Barbara Cavanaugh was absent. Guests present were Heidi Yokel and Deb Feth.

Clerks minutes were read, Chairman Arrlette Krog made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

**Treasurer's Report For July, 2017**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance July 1, 2017	<b>55,479.64</b>	15,758.99	32,188.62	0.00	7,532.03
Receipts	70,508.17	34,001.02	13,989.06	0.00	0.00
Disbursements	<b>25,513.39</b>	<b>4,245.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Ending Balance July 31, 2017	<b>100,474.42</b>	45,514.71	46,177.68	0.00	7,532.03

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Supervisor Beth Caple second, motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Aardvark	Portable Toilet July and August	7179	\$190.00
Anytime Excavating	Landscape around basketball court	7180	\$900.00
Arvig	Telephone and internet	7181	\$131.91
Edwards Oil	Magnesium Chloride for dust control	7182	\$2,761.10
Fire and Industrial Sale	Fire extinguisher Inspection	7183	\$35.00
Lake Country Power	Electricity	7184	\$81.36
Norland Sanitary	Refuse Collection July and August	7185	\$39.78
Personnel Concepts	Labor Law Posters	7186	\$209.95
Rodda Grading	Brushing and Grading	7187	\$1,144.00
PERA	Retirement	7188	\$54.22
Elizabeth Caple	Wages	7189	\$126.72
Jennifer Carlson	Town Hall Cleaning	7190	\$50.00
McKenzie Clinton	Wages and Mileage	7191	\$564.61
Arrlette Krog	Wages and Mileage	7192	\$188.60
Elaine Wick	Wages	7193	\$266.85
Brandon Cavanaugh	Wages and Mileage	7194	\$111.33
<b>Total</b>			<b>\$6,810.43</b>

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Supervisor Beth Caple made a motion to accept the bills for payment, Supervisor Brandon Cavanaugh second, motion approved.

**Correspondence:** Nothing new to report.

**Road and Bridge:** Supervisor Brandon Cavanaugh gave a report on the roads stating that they look good and only need brushing in some area. Chairman Arrlette Krog stated that Rick McRae was unable to do the brushing because of the rain, and that the brushing will be done in the next 2 to 3 weeks. Chairman Arrlette Krog also reported that magnesium chloride was sprayed and that Young Lake Road and Sheldon Road were completely sprayed because there was extra spray left after the others roads had been done.

**Cemetery:** Nothing new to report.

**Buildings:** Supervisor Beth Caple reported that half of the Town Hall was sprayed and the other half will be done as well. Chairman Arrlette Krog stated that a call needs to be made to Miller Roofing because the roof is leaking in the kitchen near the office door. Supervisor Brandon Cavanaugh stated that he will call.

**Website:** Nothing new to report.

**New Business:**

Heidi Yokel reported that the Fire Department hosted a national night out and had around 200 people in attendance. The fire department also gained two new members and had one call in August for a car in the ditch. Through the program with the Red Cross, the Fire Department had installed 93 smoke detectors. They also had training on the new engine they purchased as well as water rescue training. Heidi Yokel also stated that the numbers of calls that the Fire Department has had in 2017, is equal to the total numbers of calls in 2016.

Chairman Arrlette Krog made a motion to pass a resolution for Supervisor Brandon Cavanaugh to assume the responsibility of Road and Bridge maintenance. Supervisor Beth Caple second, Supervisor Brandon Cavanaugh abstained because it was a conflict of interest, motion approved.

Deputy Clerk McKenzie Clinton spoke about the upcoming annual conference and ask which board members would be attending. Chairman Arrlette Krog, Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton said they would all be attending. Chairman Arrlette Krog made a motion to have the township cover the costs for those attending the annual conference, Supervisor Brandon Cavanaugh second, motion approved.

A discussion about the landscaping around the basketball court took place. Supervisor Brandon Cavanaugh made a motion to have Rick McRae spread gravel on the fourth side of the basketball court, Supervisor Beth Caple second, motion approved.

Chairman Arrlette Krog stated that well construction on the bridge took place, one of the culverts that was being driven over had collapsed. She spoke to the construction company and they are suppose to be replacing it and that she is waiting to hear back from them.

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Deputy Clerk McKenzie Clinton inquired about becoming a notary Public. She stated that the cost will be less than \$200 but is unsure of the actual cost because there maybe be a program that she can go through to lower the cost. Arrlette Krog made a motion for the township to pay for Deputy Clerk McKenzie Clinton to become a notary public, Beth Caple second, motion approved.

As there was no further business, Chairman Arrlette Krog made a motion to adjourn the meeting, Supervisor Brandon Cavanaugh second, the meeting was adjourned at 6:39 P.M.

\_\_\_\_\_  
McKenzie Clinton, Deputy Clerk

\_\_\_\_\_  
Arrlette Krog , Chairman

\_\_\_\_\_  
Date