

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**August 30 , 2016**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Clerk Barbara Cavanaugh , Deputy Clerk McKenzie Clinton, and Treasurer Elaine Wick.

Guests present were Bob Larson, Ray Privett, Lee Voigt, Darrell Miller, and Ralph Weeks. Clerks minutes were read, Arrlette Krog made a motion to approve minutes, Joe Caple second, motion approved.

**Treasurer's Report For August, 2016**

|                                   | <b>Totals</b>    | General         | Road &<br>Bridge | Fire             | Cemetery    |
|-----------------------------------|------------------|-----------------|------------------|------------------|-------------|
| Beginning Balance<br>July 1, 2016 | <b>33,350.90</b> | <b>966.47</b>   | 27,336.23        | 0.00             | 6,981.44    |
| Receipts                          | <b>70920.49</b>  | 34,536.02       | 13,866.38        | 21,268.00        | 1,250.00    |
| Disbursements                     | <b>29,272.59</b> | <b>6,734.59</b> | <b>2,288.00</b>  | <b>21,268.00</b> | <b>0.00</b> |
| Ending Balance<br>July 31 , 2016  | <b>74,998.80</b> | 26,834.66       | 38,914.61        | 0.00             | 8,231.44    |

Arrlette Krog made a motion to accept treasurers report, Joe Caple second, motion carries.

**Bills submitted for payment:**

| <b>Vendor</b>                    | <b>Description</b>      | <b>Claim #</b> | <b>Amount</b> |
|----------------------------------|-------------------------|----------------|---------------|
| Ellsburg Vol. Fire Dept.         | Fire Contract           | 6939           | \$1018.09     |
| APG Media of MN                  | Public Accuracy Test    | 6940           | \$14.96       |
| Aardvark                         | Portable Toilet Service | 6941           | \$95.00       |
| Arvig                            | Telephone and internet  | 6942           | \$132.57      |
| Edwards Oil                      | Magnesium Chloride      | 6943           | \$2,961.89    |
| Lake Country Power               | Electricity             | 6944           | \$93.80       |
| Rodda Grading & Excavating, inc. | Road Grading            | 6945           | \$1,298.00    |
| McRae Land Improvements          | Work order 1056 & 1058  | 6946           | \$2,970.00    |
| Gerri Caple                      | Election Judge          | 6947           | \$80.00       |
| Gerri Caple                      | Mileage                 | 6948           | \$9.20        |
| Barb Cavanaugh                   | Mileage                 | 6949           | \$127.13      |
| Barb Cavanaugh                   | Wages                   | 6950           | \$411.40      |
| Brandon Cavanaugh                | Wages                   | 6951           | \$508.65      |
| Brandon Cavanaugh                | Mileage                 | 6952           | \$135.13      |
| Arrlette Krog                    | Wages                   | 6953           | \$195.65      |

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|                  |                    |      |                    |
|------------------|--------------------|------|--------------------|
| Arrlette Krog    | Mileage            | 6954 | \$33.35            |
| Jennifer Carlson | Town Hall Cleaning | 6955 | \$50.00            |
| Juanita Markgraf | Election Judge     | 6956 | \$90.00            |
| Juanita Markgraf | Mileage            | 6957 | \$9.20             |
| McKenzie Clinton | Wages              | 6958 | \$355.00           |
| McKenzie Clinton | Mileage            | 6959 | \$25.30            |
| Elaine Wick      | Mileage            | 6960 | \$25.30            |
| Elaine Wick      | Wages              | 6961 | \$383.85           |
| Joe Caple        | Mileage            | 6962 | \$12.65            |
| Joe Caple        | Wages              | 6963 | \$131.99           |
| <b>Total</b>     |                    |      | <b>\$11,157.19</b> |

Arrlette Krog made a motion to accept the bills for payment, Joe Caple second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** Brandon Cavanaugh was unable to attend the meeting and will give report at the September meeting.

**Cemetery:** Nothing new to report.

**Buildings:** Joe Caple spoke about landscaping around the basketball court, Arrlette Krog made a motion to table the discussion until a full board was available, Joe Caple second, motion carried.

**Website:** Nothing new to report.

**New Business:**

A discussion about Ellsburg Township taking over Blackburn Drive followed. Darrel Miller stated that township roads are paid for by property taxes, and since the residents on Blackburn Drive pay a lot in taxes, he feels some of the money should go to maintaining the road. Arrlette Krog gave a report on the information she had found about Blackburn Drive, stating that there were discrepancies between the mileage that the township maintains on Blackburn Drive. She then read minutes from previous town board meetings that stated that the town board at that time requested that Blackburn Drive be surveyed, and until that happened, no further discussion about the road would take place. There was much discussion about the legality of Ellsburg Township taking over the road, and the legal description of a cart way. Arrlette Krog, then stated that she had talked to employees from the St. Louis County public works department and set up a meeting to discuss township roads on September 13th at 1:00, pending board approval.

Ray Privett stated that one of the fire trucks that the Fire Department was having worked on was destroyed after a tree had fallen on it during a storm. He stated that the Fire department will receive \$6,500.00 from insurance, and they may be able to sell it as is, but they are now down one fire truck.

Ray Privett also mentioned that there was a few trees that looked like they are about to fall down, and that it might be helpful to cut them down now before they fall onto township

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roads and cause further issues. Arrlette Krog stated that since the trees are on private property the township is unable to do anything about them. Joe Caple suggested speaking to the land owner to try and resolve the issue.

The township received a snowplow agreement from St. Louis County to review. Joe Caple stated that it might help to hire someone else with a smaller plow truck to plow the Town Hall parking lot, and surrounding areas so the grass doesn't get as torn up. A short discussion about this followed. Arrlette Krog made a motion to table the snowplow agreement until a full board is available. Joe Caple second, motion carries.

Barbara Cavanaugh stated that the snow shoveling notice needs to be posted so we can start receiving bids. Joe Caple asked if there was an age requirement for snow shoveling, Barbara Cavanaugh said that she is unsure but will try and find out that information. Arrlette Krog made a motion to table the discussion until this information was available. Joe Caple second, motion carried.

Ralph Weeks spoke about the sodium chloride that was sprayed on the township roads, stating that not all of North Waterhen was sprayed. Joe Caple stated that there was an issue with the company the township hired to spray the road, and that the board is working to resolve the issue. Ralph Weeks also spoke about an issue he had last fall with his road not being plowed after a heavy snowfall. Joe Caple stated that the township hires St. Louis County to plow the roads, and they won't plow unless there is 5 inches of snow because the plow will tear up the roads if there isn't enough snow. Ralph Weeks then asked about the grading that was done on the township roads and asked why it had taken so long to complete. Joe Caple stated that due to weather restraints this summer it took longer to grade all of the roads. He also stated that the roads would be graded again after labor day.

Arrlette Krog made a motion to hold a special town board meeting on September 13th, at 1:00 to discuss Township roads with employees from the St. Louis County Public Works Department, Joe Caple Second, motion approved.

Joe Caple made a motion to adjourn the meeting, Arrlette Krog second.  
Meeting adjourned at 7:28 P.M.

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Barbara Cavanaugh, Clerk

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Brandon Cavanaugh, Chairman

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Date