

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

December 18, 2018

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Clerk McKenzie Clinton, Treasurer Elaine Wick and Deputy Treasurer Aubreanna McKeever. Supervisor Brandon Cavanaugh was absent. Guests present were Lee Voigt, Heidi Yokel and Ray Privett. Clerks minutes were read, Supervisor Beth Caple made a motion to approve minutes, Chairman Arrlette Krog second, motion approved.

Treasurer's Report for November, 2018

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance November 1, 2018	96,116.31	60,257.72	29,596.59	0.00	6,262.00
Receipts	58.42	58.42	0.00	0.00	0.00
Disbursements	8,313.34	6,303.34	2,010.00	0.00	0.00
Ending Balance November 30, 2018	87,786.39	54,012.80	27,586.59	0.00	6,262.00

Supervisor Beth Caple made a motion to approve the Treasurer's report, Chairman Arrlette Krog second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Daugherty Appliances	New Fridge for Town Hall	7449	\$624.00
Arvig	Phone and Internet	7450	\$132.58
APG Media of MN	Public Accy Test	7451	\$24.93
EVFD	Fire Contract	7452	\$24,000.00
TAG Handyman	Snow Removal, salt purchase	7453	\$315.74
Norland Sanitary	Refuse Collection	7454	\$17.55
Carlson, Jennifer	Town Hall Cleaning	7455	\$50.00
Caple, Elizabeth	Wages and Mileage	7456	\$190.17
Cavanaugh, Brandon	Wages and Mileage	7457	\$159.76
Krog, Arrlette	Wages and Mileage	7458	\$137.35
Clinton, McKenzie	Wages and Mileage	7459	\$482.23
McKeever, Aubreanna	Wages	7460	\$138.52
Wick, Elaine	Wages and Mileage and office supplies	7461	\$368.90
PERA	Retirement	7432	\$110.34
Lake Country Power	Electricity	7432	\$61.81
Total			\$26,813.88

Supervisor Beth Caple made a motion to accept the bills for payment, Chairman Arrlette Krog second, motion approved.

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Correspondence: After receiving a letter from Arrowhead Regional Development Commission in regards to their election for Township Association Chair, Supervisor Beth Caple made a motion to vote for Earl Grano, Chairman Arrlette Krog second, motion passed.

Road and Bridge: It was reported that the roads were in good shape.

Cemetery: Nothing new to report.

Buildings: Nothing new to report.

Website: Nothing new to report.

New Business:

Heidi Yokel gave a report on the Fire Department stating that they had received the grant for the turnout gear washer that they had applied for. The grant would cover \$7,000.00 and the Fire Department would be responsible for \$800.00 of the total cost. Heidi then reported that they had had one call that month and 27 calls in 2018. She added that the Fire Department had responded to 100% of those calls. Ray Privett then spoke about the fire safety programs the Fire Department has been participating in with ECFE. He stated that the programs have been going well and that it creates good publicity for the department.

The township received an updated insurance packet from MATIT. After looking over the packet, the supervisors had some questions regarding the values placed on the property. It was decided not to approve the new insurance packet until we receive answers to those questions. Clerk McKenzie Clinton stated that she will call and ask for an extension on the due date for the approval of the insurance packet.

A discussion took place about the Gravel Pit that was being used as a brush dump. Chairman Arrlette Krog stated that she had spoken to the County about it and they had said that there is no gravel left in it. She stated that she will look into the issue further. She also inquired about brush dumping at the Cotton dump.

The 2019 fire contract with the Ellsburg Volunteer Fire Department was reviewed by the board. Chairman Arrlette Krog made a motion to renew the contract at a cost of \$48,000.00, Supervisor Beth Caple second, motion passed. [Full text on file.]

A discussion took place regarding leases for the Melrude Fire Hall and the Bass Lake Fire Hall. Chairman Arrlette Krog made a motion to enter into 2, 10 year leases, one for the Bass Lake Fire Hall and one for the Melrude Fire Hall, with the Ellsburg Volunteer Fire Department for a cost of \$1.00 per year, Supervisor Beth Caple second motion passed. [Full text on file.]

Chairman Arrlette Krog spoke about a conversation she had with a property owner who is looking to sell property on Denham Lake. The property owner was inquiring about how to remove paper roads from her property. The property owner had said that her lawyer would be sending information to the township in regards of how to remove the paper roads from her property.

A discussion took place about paying the Deputy Treasurer for attending the year end meetings. Treasurer Elaine Wick stated that it would be helpful for the Deputy Treasurer to be at the yearend meetings for training purposes. Chairman Arrlette Krog made a motion to pay the Deputy Treasurer for attending the year end meetings, Supervisor Beth Caple second, motion passed.

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Chairman Arrlette Krog made a motion to schedule the Board of Audit and the Budget meetings for Wednesday, February 6th at 6:00 P.M., Beth Caple second, motion approved.

Chairman Arrlette Krog made a motion to designate the Melrude Town Hall as the official polling place for all 2019 elections, Supervisor Beth Caple second, motion passed.

As there was no other business, Supervisor Beth Caple made a motion to adjourn the meeting, Chairman Arrlette Krog second; Meeting was adjourned at 6:43 PM.

McKenzie Clinton, Clerk

Arrlette Krog, Chairman

Date