

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

December 17, 2019

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Beth Caple, Vice Chairman Arrlette Krog, Treasurer Elaine Wick, Deputy Treasurer Aubreanna McKeever, and Clerk McKenzie Clinton. Supervisor Brandon Cavanaugh was absent. Guests present were Lee Voigt, Heidi Yokel, Ray Privett and Dale Wick. Clerks minutes were read, Supervisor Arrlette Krog made a motion to approve minutes, Chairman Beth Caple second, motion approved.

Treasurer's Report For November, 2019

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance November 1, 2019	99,599.03	72,703.37	22,905.73	0.09	6,978.68
Receipts	123.78	123.78	0.00	0.00	0.00
Disbursements	4,011.74	2,774.24	1,237.50	0.00	0.00
Ending Balance November 30, 2019	95,711.07	70,052.91	18,679.48	0.00	6,978.68

Supervisor Arrlette Krog made a motion to approve the Treasurer's report, Chairman Beth Caple second motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Arvig	Telephone and Internet	7708	\$140.83
Culligan Water	Water Softener Salt	7709	\$56.00
EVFD	2nd Half Contract 2019	7710	\$24,000.00
McDavitt Fire Contract	McDavitt Contract	7711	\$237.50
Norland Sanitary	Refuse Collection Invoice #11106	7712	\$17.55
Heidi Yokel	Keypad Deadbolt	7713	\$99.00
Brandon Cavanaugh	Mileage	7714	\$46.40
McKenzie Clinton	Mileage	7715	\$17.40
PERA	Retirement	7716	\$83.20
US Treasury	3rd Quarterly Federal Taxes	7724	\$153.03
Total			\$24,850.91

Employee Wages were also paid totaling \$976.32. Chairman Beth Caple made a motion to accept the bills for payment, Supervisor Arrlette Krog second, motion approved.

Correspondence: Correspondence were looked at with no further discussion.

Road and Bridge: Nothing new to report.

Cemetery: Nothing new to report.

Buildings: Nothing new to report.

Website: Nothing new to report.

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New Business:

Heidi Yokel gave a report on the Fire Department stating that a new member had joined so there are 21 current members. The Fire Department will be holding elections in January to elect a new president and Fire Chief as both officers are stepping down. She also reported that they had one call that month and 26 calls in 2019. Heidi Yokel then spoke about the FEMA Grant the EVFD received, because the fire department is a separate entity and has controls of their own money, they need their own procurement policy.

Supervisor Arrlette Krog made a motion to set the Audit and Budget Meetings for January 21st at 10:00 A.M., Chairman Beth Caple second, motion passed.

A discussion took Place about the 2020 Ellsburg Volunteer Fire Department Contract. Supervisor Arrlette Krog made a motion to accept the contract at a cost of \$48,000.00, Supervisor Beth Caple second, motion passed.

A discussion took place about snow removal at Bass Lake Fire Hall. Additional snow removal is needed in the places that the County snowplows are unable to plow including in front of the side doors and in front of the big doors behind the pillars. Supervisor Arrlette Krog made a motion to extend Terry Giernett's contract to include Bass Lake Fire Hall, Chairman Beth Caple second, motion passed.

Garbage service at the Town Hall was discussed. Treasurer Elaine Wick stated that she had placed a call and the township's account was set to an on-call basis. Supervisor Arrlette Krog made a motion to continue with the on-call basis going forward, Chairman Beth Caple second, motion passed.

Supervisor Arrlette Krog made a motion to name the Ellsburg Town Hall as the official polling place for all 2020 elections, Chairman Beth Caple second, motion approved.

As there was no further business, Chairman Beth Caple made a motion to adjourn the meeting, Supervisor Arrlette Krog second, the meeting was adjourned at 6:57 P.M.

McKenzie Clinton, Clerk

Beth Caple, Chairman

Date