

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**January 31, 2017**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Deputy Clerk McKenzie Clinton, and Treasurer Elaine Wick. Clerk Barbara Cavanaugh and Chairman Brandon Cavanaugh were absent.

Guests present were Lee Voigt, Guy Ross, Vickie Ross, Cheryl Larson, Chris Schwartzbauer, Bob Larson, Ray Privett, and Tim Linder.

Clerks minutes were read, Arrlette Krog made a motion to approve minutes, Joe Caple second, motion approved.

**Treasurer's Report For December , 2016**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance December 2016	<b>58,812.67</b>	17,133.18	29,264.72	0.00	7,414.77
Receipts	<b>48,959.21</b>	20,970.81	7,738.40	19,000.00	1,250.00
Disbursements	<b>3,385.49</b>	<b>1,854.24</b>	<b>1,531.25</b>	<b>0.00</b>	<b>0.00</b>
Ending Balance December 2016	<b>99,386.69</b>	35,250.05	35,471.87	19,000.00	8,664.77

Arrlette Krog made a motion to approve the Treasurer's report, Joe Caple second, motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Claim#</b>	<b>Amount</b>
APG Media of MN	Filing Notice	7052	\$14.95
Arvig	Telephone and Internet Dec.	7053	\$132.30
Como Oil and Propane	Propane	7054	\$296.77
Culligan Water	Water Softener Salt	7055	\$22.50
Stan Johnston	Renewed Domain-Website	7056	\$15.36
Lake Country Power	Electricity	7057	\$281.55
SLCAT	MAT SLCAT Dues	7058	\$479.88
Mesabi Daily News	Notice Filing	7059	\$29.91
Mesabi Sign Co.	"NO PARKING" Signs	7060	\$160.00
Norland Sanitary	Refuse Collection Nov.	7061	\$17.55
Ellsburg VFD	Tax Apportionment	7062	\$19,000.00
Hanft Fride Attorney	Professional Fees- Attorney	7063	\$616.00
Joe Caple	Wages	7064	\$95.88
Joe Caple	Mileage	7065	\$11.50
Jennifer Carlson	Town Hall Cleaning	7066	\$50.00

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

Brandon Cavanaugh	Mileage	7067	\$40.25
Brandon Cavanaugh	Wages	7068	\$98.23
Stan Johnston	Website	7069	\$65.00
Arrlette Krog	Wages	7070	\$21.81
Arrlette Krog	Mileage and Wages	7071	\$168.85
Elaine Wick	Mileage and Purchase	7072	\$103.85
Elaine Wick	Wages	7073	\$374.48
McKenzie Clinton	Mileage	7074	\$17.25
McKenzie Clinton	Wages	7075	\$258.88
PERA	Board Retirement	7076	\$38.02
<b>Total</b>			<b>\$22,410.77</b>

Joe Caple made a motion to accept the bills for payment, Arrlette Krog second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** Nothing new to report

**Cemetery:** Nothing new to report

**Buildings:** Joe Caple reported that the buildings were in good shape.

**Website:** Arrlette Krog gave a report on the Township website stating that Stan Johnston updated the website and added tabs for township information to make the website more accessible for users.

**New Business:**

Vickie Ross gave a packet to the supervisors outlining different concerns she has about the township taking over Blackburn Drive. She also spoke about her concerns with the culvert on Blackburn Drive and inquired about the need to replace it. Bob Larson stated that the culvert is in good condition and doesn't need to be replaced. He also stated that if the culvert does need to be replaced there is a bridge program that the township is able to apply for which would substantially cut the cost of adding a bridge. Arrlette Krog stated that the township is only discussing taking over the next .15 miles and has no interest in taking over more of Blackburn Drive at this time. Vickie Ross also spoke about the various people on Blackburn Drive who were not informed or were misinformed about the cost to them for getting Blackburn Drive up to Township standards. She also mentioned that there were a lot of people on Blackburn Drive who were unhappy about the possibility of the township taking over Blackburn Drive. A lively discussion about this followed

Arrlette Krog stated that she had received calls from constituents who had concerns about the township taking over Blackburn Drive and she feels that it is in the best interest of both the township and the constituents to have a petition at the annual town meeting in March. Because of this, Arrlette Krog made a motion to halt any decisions on Blackburn Drive until a petition was presented to the town board that could be done at the Annual Town Meeting on March 14, Joe Caple second, motion carried. Arrlette Krog then stated in order for a sense vote to be taken at

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

the annual meeting a petition, signed by 10 taxpayers, needs to be submitted to the township by February 22, 2017 so the clerk has time to prepare for the sense vote at the annual meeting.

Ray Privett gave a report on the Ellsburg Volunteer Fire Department, stating that they went on 6 calls that month. 5 were mutual aid calls, and one was a welfare check on an individual who was not answering their phone.

A list of election judges for approval was submitted to the board, Arrlette Krog made a motion to accept the list of judges, Joe Caple second, motion approved.

Joe Caple stated that the fire extinguishers in the town hall and the library section of the fire hall had expired and needed to be serviced. Arrlette Krog made a motion to have the fire extinguishers serviced, Joe Caple second, motion approved.

After receiving a noxious weed control report from the county, Arrlette Krog stated that the township needs to designate someone for the county to call if there is ever an issue with noxious weeds. Joe Caple stated that he will be the contact person for the township.

A list of the members of the Ellsburg Volunteer Fire Department who were in good standing was submitted to the township. Arrlette Krog asked Treasurer Elaine Wick to write a check for the Firemen relief fund for \$1,400.00 for the 14 members in good standing. Elaine Wick inquired who the check should be addressed to. Ray Privett stated that he was unsure if the check goes to the Fire Department or if it needs to be written directly to PERA. He stated that he will find out and let the board know at the next Town Board meeting.

Arrlette Krog spoke about a plaque that is needed for the Riverview Cemetery. She received an estimate from Laurentian Monument for \$496.07. Joe Caple made a motion to accept the estimate and order the plaque, Arrlette Krog second, motion approved.

Arrlette Krog spoke about the two signs needed for the Melrude Fire Hall; one for the restroom and library and one for identifying the building as a fire hall. She received estimates from Mesabi Sign Company. The first was an estimate of \$45.41 for the restroom/library sign and the second was an estimate of \$655 for the Fire Hall sign, for a total of \$702.94. Arrlette Krog made a motion to accept the estimates, Joe Caple second, motion approved.

Arrlette Krog made a motion to set the Budget meeting for February 21, 2017 at 6:00P.M. with the Board of Audit meeting to follow, Joe Caple Second, motion approved.

Arrlette Krog made a motion to order a new file cabinet that has four drawers and lock for \$159.99, to replace the broken one in the town hall office, Joe Caple second, motion approved.

As there was no further business, Arrlette Krog made a motion to adjourn the meeting, Joe Caple second, the meeting was adjourned at 7:27 P.M. .

---

Barbara Cavanaugh, Clerk

---

Brandon Cavanaugh, Chairman

---

Date