

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**January 30, 2018**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton. Clerk Barbara Cavanaugh was absent. Guests present were Dale Wick, and Ray Privett. Clerks minutes were read, Supervisor Brandon Cavanaugh made a motion to approve minutes, Supervisor Beth Caple second, motion approved.

**Treasurer's Report For December , 2017**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance December 1, 2017	<b>82,149.91</b>	39,144.22	31,380.33	0.00	7,965.36
Receipts	<b>49,822.35</b>	21,601.74	7,970.61	19,000.00	1,250.00
Disbursements	<b>22,232.35</b>	<b>3,232.35</b>	<b>0.00</b>	<b>19,000.00</b>	<b>0.00</b>
Ending Balance December 30, 2017	<b>109,739.91</b>	61,173.61	39,350.94	0.00	9,035.34

Chairman Arrlette Krog made a motion to approve the Treasurer's report, Supervisor Brandon Cavanaugh second motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
US Treasury	Soc. Sec and Medicare 2017	7249	\$1,520.59
Arvig	Telephone and Internet	7250	\$132.43
Johnston, Stan	Website update and 2-year website domain	7251	\$48.48
Lake Country Power	Electricity	7252	\$357.68
MATIT Insurance	MATIT Workers Comp	7253	\$387.00
Norland Sanitary	Refuse Collection	7254	\$17.55
SLCAT	SLCAT and MAT Dues	7255	\$509.46
TAG handyman	Snow Removal	7256	\$216.00
Carlson, Jennifer	Town hall Cleaning	7257	\$50.00
Caple, Elizabeth	Wages and Mileage	7258	\$93.19
Cavanaugh, Brandon	Wages and Mileage	7259	\$148.97
Clinton, McKenzie	Wages and Mileage	7260	\$498.87
Krog, Arrlette	Wages and Mileage and Purchases	7261	\$150.96
Wick, Elaine	Wages and Mileage and Purchases	7262	\$575.49
PERA	Retirement	7263	\$68.10
<b>Total</b>			<b>\$4,774.77</b>

Supervisor Brandon Cavanaugh made a motion to accept the bills for payment, Chairman Arrlette Krog second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** Nothing new to report.

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**Cemetery:** Chairman Arrlette Krog stated that when looking through township financial records she found information in regards to the purchasing of cemetery plots. She reported that the family who believed that they had already purchased plots in the past was correct. The family had previously purchased all 8 plots in section A. Because this information was unavailable at the time , the family paid \$300.00 to purchase cemetery plots when a relative passed. A discussion about refunding the family \$300.00 took place. Chairman Arrlette Krog made a motion to refund the family \$300.00, Supervisor Brandon Cavanaugh second, motion approved.

**Buildings:** Nothing New to report.

**Website:** Nothing new to report.

**New Business:**

Ray Privett gave a report on the Fire Department stating that they had one medical call that month. He also reported that the fire department gained a new member and that there were two members currently in fire school. Ray Privett also reported that the battery from a truck parked on the side of the Bass Lake Fire Hall was stolen. He inquired about fixing the light that is on that side of the building to help prevent future thefts. Supervisor Beth Caple stated that she would call and have someone look at the lights

A discussion about the 2018 Fire Contract took place. A motion was passed at the 2017 annual town meeting to increase the amount of the contract from \$38,000.00 to \$48,000.00. Supervisor Beth Caple made a motion to sign the contract for \$48,000, the amount that was approved at the annual town meeting, Supervisor Brandon Cavanaugh second, motion approved.

A list of the Fire Department members who were in good standing for 2017 was presented to the board. There were 17 members on the list. Chairman Arrlette Krog made a motion to donate \$200 for every member in good standing. Supervisor Beth Caple second, motion approved. A total of \$3,400 was donated to the fireman relief fund.

Chairman Arrlette Krog made a motion to designate the Melrude Town Hall as the official polling place for all 2018 elections. Supervisor Brandon Cavanaugh second, motion approved.

A list of election judges for the 2018 annual town election was presented to the board. Supervisor Brandon Cavanaugh made a motion to approve the election judges. Chairman Arrlette Krog second, motion approved.

A discussion took place about signing a contract between Ellsburg Township and Rick McRae in regards to grave digging at the cemetery. Supervisor Beth Caple made a motion to sign a contract that would designate Rick McRae as the official township grave digger. Supervisor Brandon Cavanaugh second, motion approved.

As there was no further business, Supervisor Beth Caple made a motion to adjourn the meeting, Supervisor Brandon Cavanaugh second, the meeting was adjourned at 6:43 P.M.

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McKenzie Clinton, Deputy Clerk

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Arrlette Krog , Chairman

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Date