

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**March 28, 2017**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Vice Chairman Joe Caple, Supervisor Arrlette Krog, Supervisor Beth Iallonardo, Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton. Clerk Barbara Cavanaugh was absent.

Guests present were Lee Voigt, Heidi Yokel, and Ray Privett.

Clerks minutes were read, Beth Iallonardo made a motion to approve minutes, Joe Caple second, motion approved.

**Treasurer's Report For March , 2017**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance February 2017	<b>80,271.59</b>	33,866.85	35,471.87	2,268.10	8,664.77
Receipts	6,343.32	6,343.32	0.00	0.00	0.00
Disbursements	<b>8,600.67</b>	6,332.57	0.00	2,268.10	0.00
Ending Balance February 2017	<b>78,014.24</b>	33,877.60	35,471.87	0.00	8,664.77

Arrlette Krog made a motion to approve the Treasurer's report, Joe Caple second, motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
McDavitt Fire Department	Fire Contract	7094	\$237.50
Arvig	Phone and Internet	7095	\$143.13
Beth Iallonardo	Wages	7113	\$46.17
Gerri Caple	Election Judge	7107	\$120.00
Joe Caple	Wages	7116	\$111.41
Jennifer Carlson	Town Hall Cleaning	7106	\$50.00
Barb Cavanaugh	Wages	7109	\$80.87
Brandon Cavanaugh	Wages	7110	\$97.78
McKenzie Clinton	Wages	7111	\$576.72
Como Oil and Propane	Propane	7096	\$356.48
Arrlette Krog	Wages	7112	\$290.90
Lake Country Power	Electricity	7097	\$296.46
Juanita Markgraf	Election Judge	7114	\$60.00
Mesabi Daily News	Published Notice	7098	\$49.85
Mesabi Sign Co.	2 signs	7099	\$694.94
MN Benefit association	Life insurance	7105	\$1,605.00
MN UI Fund	2016 Unemployment and Penalty	7100	\$750.00
Nancy Carey	Election Judge	7108	\$70.00
Norland Sanitary	Refuse Collection	7101	\$17.55

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PERA	Retirement	7117	\$47.87
Rapid Rooter	Thaw Culvert	7104	\$850.00
South Ridge School	All Nigh Grad Party	7102	\$120.00
TAG Handyman	Snow removal	7103	\$162.00
Elaine Wick	Wages	7115	\$412.48
<b>Total</b>			<b>\$7,247.11</b>

Joe Caple made a motion to accept the bills for payment, Arrlette Krog second, motion approved.

**Correspondence:** Ellsburg Township received property tax statements from St. Louis County, Arrlette Krog inquired as to why the taxes were much higher than the previous year, and suggested that a call be made to St. Louis County about this issue. Deputy Clerk McKenzie Clinton stated that she would call and report back.

A bill from Edwards Oil for the taxes owed on a previous bill was sent to Ellsburg Township , Arrlette Krog asked if the tax exempt form had been sent to Edwards Oil. Deputy Clerk McKenzie Clinton stated that she had sent the form, and would call to ensure that they had received it.

Ellsburg Township also received a letter from Meadowlands Ambulance asking for donation, Arrlette Krog stated that this will be added to the agenda and be discussed later in the meeting.

**Road and Bridge:** Joe Caple reported that there were a few issues with culverts on various roads within the township that need to be addressed. He stated that the board will take a look at the culverts and discuss possible solutions at the upcoming road review meeting.

**Cemetery:** Arrlette Krog stated that she had received an email from Laurentian monument and that the new plaque for the cemetery will be installed before memorial day.

**Buildings:** Joe Caple stated that the building were in good shape and that that the only work that is needed is to finish painting the picnic table in the pavilion and to finish the landscaping around the basketball court.

**Website:** Stan Johnston emailed the township stating that due to the size of the Township Website, we would need to upgrade the website, the cost would be \$120.00 for two years or \$5.00 a month for two years. Arrlette Krog made a motion to upgrade the website at a cost of \$120.00 for two years.

**New Business:**

Heidi Yokel spoke about a project that the Ellsburg Volunteer Fire Department is participating in with the Red Cross, where they will install smoke detectors at no cost. She stated that she noticed that there were no smoke detectors in the town hall and inquired if the board would be interested in having some installed. A short discussion about this followed. Arrlette Krog stated that the board will take this into consideration.

Ray Privett gave a report on the Fire department stating that they had no runs that month. He spoke about different training events that the Fire Department attended including; CPR training, training with the engines, and training with an AED.

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Supervisor Joe Caple stated that he had spoken to the Fire Marshall and reported that some of the equipment needed for the Fire Department may be able to be purchased at a much lower price than what the Fire Department had estimated. He stated that some of the tanks that the Fire Department needs for the SCBA could be purchased for \$50.00 and that the SCBA themselves might be able to be repaired instead of completely replaced. Heidi Yokel stated that because of how old and outdated the SCBAs were they would have to be completely replaced. Ray Privett stated that the Fire Department had looked into repairing the old SCBAs but because of their condition and age, they were no longer safe and would have to be completely replaced and newer SCBAs would need to be purchased. Joe Caple then stated that the Fire Marshall is willing to have a meeting with the Fire Department to discuss spending and to suggest people to contact for various fire department needs. Ray Privett stated that a meeting could be beneficial to the Fire Department and that he would be interested in setting up a meeting.

The board then discussed selecting new supervisor positions, Joe Caple made a motion for Arrlette Krog to be Chairman of the board, Beth Iallonardo second, motion carried. Joe Caple made a motion for Beth Iallonardo to be Vice Chairman of the board, Arrlette Krog second, motion carried.

The board then adopted a schedule for the 2017 board meetings, meeting will be the last Tuesday of every month unless the board passes a motion to reschedule the meeting.

Arrlette Krog made a motion to designate the Cotton Chronicle and Mesabi Daily News as Ellsburg Township's official newspapers, Joe Caple second, motion carried.

The board discussed the compensation rate for town officers and employees, Beth Iallonardo made a motion that the rates remain the same, Joe Caple second, motion carried. [Full Text on File]

The board then designated supervisors to fill duties/positions created by the town board, Arrlette Krog made a motion to accept resolution #2017-8, that Joe Caple would fulfill the duties of Road and Bridge maintenance, Beth Iallonardo second, motion carried.

Beth Iallonardo made a motion to accept resolution #2017-9 that Arrlette Krog would fulfill the duties of cemetery and website maintenance, Joe Caple second, motion carried.

Arrlette Krog made a motion to accept resolution #2017-10 that Beth Iallonardo would fulfill the duties of Building and playground maintenance, Joe Caple second, motion carried.

Arrlette Krog made a motion to designate the official posting places for Ellsburg Township as the Melrude Town Hall, Bass Lake Fire Hall, and the Cotton Town Hall, Joe Caple second, motion carried.

Arrlette Krog made a motion to accept resolution #2017-12 to designate Miner's National Bank as the town depository for the safe deposit box, and resolution #2017-11 the Northern State Bank as the town depository for CD's, Beth Iallonardo second, motion carried.

Arrlette Krog then spoke about the training material that is available at the town hall, and stated that it would be helpful to have the newest manual on Town government in the office, Elaine Wick stated that she would purchase one at the upcoming Short Course that she is attending.

The list of officers was updated to include the new Chairman of the board Arrlette Krog, new Vice Chairman of the board Beth Iallonardo, and Supervisor Joe Caple.

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Deputy Clerk McKenzie Clinton stated that the Board of Appeal and Equalization was scheduled for April 20, 2017 at 1:00 - 2:00P.M. in the Melrude Town Hall.

The Board reviewed the resolution book with no further discussion.

The board set the Road, Building, and Grounds Review meeting for April 11, 2017 at 9:00A.M.

Arrlette Krog made a motion to renew the Melrude Whistle Stop liquor license, Joe Caple second, Beth Iallonardo abstained because it was a conflict of interest, motion carried.

After receiving a letter from the meadowlands ambulance asking for donations, Beth Iallonardo made a motion to donate \$500.00, Joe Caple second, motion carried.

Arrlette Krog spoke about the need to post a memo for Lawn mowing bids, and stated that any quotes need to be turned in by April 24, 2017.

As there was no further business, Arrlette Krog made a motion to adjourn the meeting, Joe Caple second, the meeting was adjourned at 7:23 P.M.

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McKenzie Clinton, Deputy Clerk

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Arrlette Krog , Chairman

\_\_\_\_\_  
Date