

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG REORGANIZATIONAL AND TOWNSHIP MEETING March 27, 2018

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, and Clerk McKenzie Clinton. Guests present were Lee Voigt, Ray Privett, Aubreanna McKeever, and Rick McRae. Clerks minutes were read, Supervisor Brandon Cavanaugh made a motion to approve minutes, Supervisor Beth Caple second, motion approved.

Treasurer's Report For February , 2018

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance February 1, 2018	109,349.27	56,426.82	39,350.94	4,536.20	9,035.34
Receipts	6,640.04	4,303.40	2,336.64	0.00	0.00
Disbursements	11,474.74	6,638.54	0.00	4,536.20	0.00
Ending Balance February 28, 2018	104,514.57	54,091.65	39,350.94	0.00	9,035.34

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Supervisor Beth Caple second motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
South Ridge School	Opiate Presentation	7281	\$200.00
APG Media of MN	Board of Canvas Results	7282	\$29.91
Arvig	Phone and internet	7283	\$132.43
Como Oil and Propane	Propane	7284	\$410.95
Lake Country Power	Electricity	7285	\$314.70
McDavitt Fire Department	Fire Contract	7286	\$237.50
MN Benefit Association	Life Insurance	7287	\$1,605.00
Norland Sanitary	Refuse Collection	7288	\$17.55
St. Louis County Auditor	Assessing Properties	7289	\$350.00
South Ridge School	All Night Grad Party	7290	\$500.00
TAG Handyman Services	Repair of light fixture	7291	\$107.00
W A Fischer	Ballots and post cards	7292	\$102.01
Caple, Elizabeth	Wages and Mileage	7293	\$146.86
Cavanaugh, Brandon	Wages and Mileage	7294	\$83.72
Clinton, McKenzie	Wages and Mileage	7295	\$537.77
Krog, Arrlette	Wages and Mileage	7296	\$182.72
Wick, Elaine	Wages and Mileage and Purchases	7297	\$816.13
Caple, Gerri	Election judge	7298	\$110.00
Carlson, Jennifer	Town Hall Cleaning	7299	\$50.00
Carey, Nancy	Election Judge	7300	\$59.36

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Markgraf, Juanita	Election Judge	7301	\$80.00
PERA	Retirement	7302	\$43.50
Total			\$6,117.11

Chairman Arrlette Krog made a motion to accept the bills for payment, Supervisor Brandon Cavanaugh second, motion approved.

Correspondence: The upcoming St. Louis County Association of Township's Annual Dinner was discussed. It was asked that any board members that will be attending please let Clerk McKenzie Clinton know.

Road and Bridge: Nothing new to report.

Cemetery: Chairman Arrlette Krog stated that she was working with one family in regards to two inurnments.

Buildings: Nothing new to report.

Website: Nothing new to report.

New Business:

Ray Privett gave a report on the fire department stating that they had one mutual aid call that month. He also spoke about training events that the fire department attended involving trauma and helicopter landing.

Supervisor Beth Caple inquired about purchasing new "Welcome to Ellsburg Township" signs. A short discussion about this followed. Chairman Arrlette Krog stated that she would speak to the county to see if they had installed them.

A discussion about brushing and landscaping at the Riverview Cemetery took place. Rick McRae had submitted plans to clear a section of the cemetery at a cost of \$2,900.00. Supervisor Brandon Cavanaugh made a motion to hire Rick McRae for the cemetery work, Supervisor Beth Caple second, motion carried.

The township received a letter from the Meadowlands Ambulance service asking for donations. Chairman Arrlette Krog made a motion to donate \$750.00, Supervisor Brandon Cavanaugh second, motion passed.

Supervisor Brandon Cavanaugh made a motion to renew the Melrude Whistle Stop liquor license, Chairman Arrlette Krog second, Supervisor Beth Caple abstained because it was a conflict of interest, motion carried.

The board then discussed selecting new supervisor positions, Supervisor Brandon Cavanaugh made a motion for Arrlette Krog to remain Chairman of the board, Supervisor Beth Caple second, motion carried. Chairman Arrlette Krog made a motion for Supervisor Beth Caple to remain Vice Chairman of the board, Supervisor Brandon Cavanaugh second, motion carried.

The board then adopted a schedule for the 2018 board meetings, meeting will be the last Tuesday of every month unless the board passes a motion to reschedule the meeting.

Supervisor Beth Caple made a motion to designate the Cotton Chronicle and Mesabi Daily News as Ellsburg Township's official newspapers, Supervisor Arrlette Krog second, motion carried.

The board discussed the compensation rate for town officers and employees, Supervisor Brandon Cavanaugh made a motion that the rates remain the same and that new deputy clerks

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and treasurers would be compensated for the first three meetings they attend as part of training, Supervisor Beth Caple second, motion carried. [Full Text on File]

The board then designated supervisors to fill duties/positions created by the town board, Chairman Arrlette Krog made a motion to accept resolution #2018-8, that Supervisor Brandon Cavanaugh would fulfill the duties of Road and Bridge maintenance, Supervisor Beth Caple second, motion carried.

Supervisor Beth Caple made a motion to accept resolution #2018-9 that Arrlette Krog would fulfill the duties of cemetery and website maintenance, Supervisor Brandon Cavanaugh second, motion carried.

Chairman Arrlette Krog made a motion to accept resolution #2018-10 that Beth Caple would fulfill the duties of Building and playground maintenance, Supervisor Brandon Cavanaugh second, motion carried.

Supervisor Beth Caple made a motion to designate the official posting places for Ellsburg Township as the Melrude Town Hall, Bass Lake Fire Hall, and the Cotton Town Hall, Supervisor Brandon Cavanaugh second, motion carried.

Supervisor Arrlette Krog made a motion to accept resolution #2018-12 to designate Miner's National Bank as the town depository for the safe deposit box, and resolution #2018-11 to designate the Northern State Bank as the town depository for CD's, Supervisor Brandon Cavanaugh second, motion carried.

The list of officers was updated to include correct information on all Board members

The Board reviewed the resolution book with no further discussion.

New Deputy Treasurer Aubreanna McKeever was introduced to the board.

The Board of Appeals and Equalization was scheduled for May 16th, 2018 from 1-2 P.M.

As there was no further business, Supervisor Beth Caple made a motion to adjourn the meeting, Supervisor Brandon Cavanaugh second, the meeting was adjourned at 6:55 P.M.

McKenzie Clinton, Clerk

Arrlette Krog , Chairman

Date