

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**May 28, 2019**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Vice Chairman Arrlette Krog, , Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, Deputy Treasurer Aubreanna McKeever, and Clerk McKenzie Clinton. Chairman Beth Caple was absent. Guests present were Heidi Yokel, and Lee Voigt. There were also two guest in attendance from Jake's Grading. Clerks minutes were read, Supervisor Brandon Cavanaugh made a motion to approve minutes, Supervisor Arrlette Krog second, motion approved.

**Treasurer's Report For April, 2019**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance April 1, 2019	<b>93,665.02</b>	54,584.75	31,558.27	0.00	7,512.00
Receipts	<b>259.82</b>	259.82	0.00	0.00	0.00
Disbursements	<b>8,865.25</b>	<b>4,639.00</b>	<b>4,226.25</b>	<b>0.00</b>	<b>0.00</b>
Ending Balance April 30, 2019	<b>85,049.59</b>	50,205.57	27,332.02	0.00	7,512.00

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Supervisor Arrlette Krog second motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Voigt, Lee	First Half Lawn mowing contract	7560	\$2,600.00
Arvig	Telephone and Internet	7561	\$145.40
Cotton Chronicle	Renewal of Sponsorship	7562	\$180.00
Johnston, Stan	Domain renewal, wages	7563	\$182.50
Lake Country Power	Electricity	7564	\$257.65
MATIT Insurance	Commercial Package	7565	\$2,349.00
Norland Sanitary	Refuse Collection	7566	\$17.55
SLCAT	2019 Annual Dinner	7567	\$220.00
TAG Handyman Services	Town Hall work	7568	\$492.00
McKeever, Aubreanna	Parking Pass Training	7569	\$5.00
Wick, Elaine	Office Supplies and Mileage	7570	\$170.25
Caple, Elizabeth	Mileage	7571	\$121.04
Krog, Arrlette	Mileage	7572	\$9.28
Cavanaugh, Brandon	Mileage	7573	\$46.40
Clinton, McKenzie	Mileage	7574	\$29.00
PERA	Retirement	7575	\$164.12
St. Louis County Auditor	Automark Machine Maintenance	7576	\$180.00
<b>Total</b>			<b>\$7,169.13</b>

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Employee Wages were also paid totaling \$1,849.73. Supervisor Arrlette Krog made a motion to accept the bills for payment, Chairman Brandon Cavanaugh second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** Supervisor Brandon Cavanaugh reported that the roads had been graded and were in decent condition.

**Cemetery:** Supervisor Arrlette Krog reported that there were some trees that needed to be removed and that there were stoned that needed to be leveled. A discussion took place about this, it was decided that the township would request estimates from Mark Carlson.

**Buildings:** A discussion took place about the need to paint the picnic tables. It was decided that they should be painted in time for the Fourth of July Parade and Picnic.

**Website:** The township's website domain was renewed.

**New Business:**

Heidi Yokel gave a report on the Fire Department stating that they had no calls that month. She also spoke about the training the EVFD attended including cardiac training, and a class on cancer and PTSD in first responders. Heidi then spoke about a group of volunteers that helped at the Bass Lake Fire Hall. The volunteers organized nuts and bolts, painted a trailer, and helped mount a ladder.

A discussion took place about the need to spray for mosquitoes at the Town Hall and Bass Lake Fire Hall. Supervisor Arrlette Krog made a motion to have Mosquito Squad spray, Supervisor Brandon Cavanaugh second, motion passed.

The Township received two emails regarding dust coating on the roads. Supervisor Brandon Cavanaugh made a motion to hire TriMark and purchase calcium chloride at a cost of \$.915/gallon , Supervisor Arrlette Krog second, motion passed.

After the Road Review Meeting, letters were sent to local businesses requesting price lists for service that the township may require. The township received two letters, one from McRae Land Improvements and one from Jake's Grading. Supervisor Brandon Cavanaugh also had a discussion with Rodda Grading regarding his prices. A short discussion followed about the various projects needed within the township. Supervisor Brandon Cavanaugh made a motion to hire Rodda Grading for road grading, Supervisor Arrlette Krog second, motion passed. Supervisor Arrlette Krog made a motion to hire McRae Land Improvements for brushing and the other various projects within the township, Supervisor Brandon Cavanaugh second, motion passed. Projects were then discussed including road work, adding gravel, culvert work and fixing road signs on Blackburn Drive.

After correspondence were exchanged with Cotton Township regarding the issue of turning the old gravel pit into a brush dump, Ellsburg Township received an email from them asking that one of our board members attend their monthly meetings to discuss the issue further. Cotton Township also inquired as to whether Environmental Services had been contacted.

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Supervisor Arrlette Krog stated that she would contact Environmental Services and attend the Cotton Township meeting.

The upcoming summer short course was discussed. Supervisor Brandon Cavanaugh made a motion for the township to pay for those who wish to attend, Supervisor Arrlette Krog second, motion passed.

As there was no further business, Supervisor Brandon Cavanaugh made a motion to adjourn the meeting, Supervisor Arrlette Krog second, the meeting was adjourned at 6:53 P.M.

\_\_\_\_\_  
McKenzie Clinton, Clerk

\_\_\_\_\_  
Arrlette Krog , Chairman

\_\_\_\_\_  
Date