

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

May 26, 2020

The meeting was called to order at 6:01 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Clerk Cindy Brown, Treasurer Elaine Wick and Deputy Treasurer Aubreanna McKeever. Present via conference call was guest Charlie Carlson. Absent was Supervisor Brandon Cavanaugh. Guests present were: Heidi Yokel, and Lee Voigt.

Clerks minutes for April 2020 were read, Vice Chair Beth Caple made a motion to approve minutes, Chairperson Arrlette Krog second, motion approved.

Treasurer's Report for April 30, 2020

	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance April 1, 2020	103,184.48	65,782.67	24173.13	0.00	8228.68	5000.00
Receipts	318.41	318.41	0.00	0.00	0.00	0.00
Disbursements	8589.23	3115.48	5473.75	0.00	0.00	0.00
Ending Balance April 30, 2020	94,913.66	62,985.60	18,699.38	0.00	8,228.68	5000.00

Vice Chair Beth Caple made a motion to approve the treasurers report, Chairperson Arrlette Krog second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Lee Voigt	1 st half 2020 lawn mowing	7819	2700.00
Arvig	Telephone and internet	7820	140.65
Cotton Chronicle	Renewal of sponsorship	7821	201.60
Lake Country Power	Electricity 5/1 - 4/10	7822	204.29
MATIT Insurance	Work comp	7823	2349.00
Meadowlands Ambulance	contribution	7824	750.00
South Ridge Community Edu	2020 graduate all night grad party	7825	200.00
Elizabeth Caple	mileage	7826	24.15
Arrlette Krog	mileage	7827	21.28
Elaine Wick	mileage	7828	24.61
Brandon Cavanaugh	mileage	7829	40.25

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Cindy Brown	Mileage and purchases	7830	134.79
PERA	retirement	7831	153.62
		TOTAL	\$6944.24

Employee Wages were also paid totaling \$1613.89. Vice Chair Beth Caple made a motion to accept the bills for payment, Chairperson Arrlette Krog second, motion approved.

Correspondence: Como Oil sent request for the township to lock in at \$1.24/gal for a 2 year period. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved.

Residents and Guests: Heidi Yokel gave a Fire Department Report. 3 calls in May, 2 grass fires, 1 medical call. Otherwise quiet month.

OLD BUSINESS

Road and Bridge: May 12 Road and Building Review Minutes were read by the clerk. Chairperson Arrlette Krog made a motion to approve the following, Vice Chair Beth Caple second, motion approved.

- Send email to McRae letting him know we need gravel on Mink Rd and Nelson Rd as well as some topsoil at Bass Lake Fire Hall where soil is chewed up. One of the township supervisors will reach out to him to discuss.
- Send email to Rodda asking him to continue grading roads. Point out that Waterhen near Weets should not be crowned; McRae intentionally puts down gravel in a manner to allow for drainage.
- Clerk will contact Edwards Oil to dust coat our roads with calcium chloride.
- Other than the specific requests above for gravel we will table gravel expenditure to next month.
- Chairperson Arrlette Krog will work with Supervisor Brandon Cavanaugh to replace most, not all, signs in the township.
- Clerk to call Summit to have all fire extinguishers inspected.

Cemetery: Chairperson Arrlette Krog suggested we spray for mosquitoes prior to Memorial Day next year. Clerk to remind board next April.

Buildings: Table camera decision to June meeting. Vice Chair Beth Caple to bring options and pricing.

Website: Nothing new to discuss.

NEW BUSINESS

- Clerk to order portable toilet from A1 Services for Town Hall for June – September. It will be placed on the west side of the fire hall. Clerk will make a sign so public using pavilion and playground know where it is located. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved.

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- Dumpster Days – July 10 and 11 were selected as dates to offer community dumpsters. Clerk to contact G-Men Environmental Services to order dumpster for Bass Lake and Melrude Fire Halls and inquire if they can be delivered morning of July 10 and picked up the afternoon of July 11. Vice Chair Beth Caple made a motion to approve, Chairperson Arrlette Krog second, motion approved.
- Clerk to contact Mosquito Squad to request 3-spray package. Vice Chair Beth Caple made a motion to approve, Chairperson Arrlette Krog second, motion approved.
- Fourth of July Parade and Celebration – As a member for the Melrude Community Club which sponsors this event Chairperson Arrlette Krog informed the board that it was decided to cancel this year due to COVID-19.
- November Election – Board decided to proceed with in-person voting as absentee voting is available to those not comfortable voting in person due to social distancing restrictions that still may be in place in November. Vice Chair Beth Caple made a motion to approve, Chairperson Arrlette Krog second, motion approved.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn the meeting, Chairperson Arrlette Krog second, motion approved. The meeting was adjourned at 7:12 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date