

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

November 28, 2017

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, and Deputy Clerk McKenzie Clinton. Clerk Barbara Cavanaugh was absent. Guests present were Dale Wick, Ray Privett and Lee Voigt. Clerks minutes were read, Supervisor Beth Caple made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

Treasurer's Report For September, 2017

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance September 1, 2017	95,897.31	46,328.95	40,786.33	0.00	8,782.03
Receipts	193.40	193.40	0.00	0.00	0.00
Disbursements	8,375.99	4,079.32	3,480.00	0.00	0.00
Ending Balance September 30, 2017	87,714.72	42,443.03	37,306.33	0.00	8,782.03

Chairman Arrlette Krog made a motion to approve the Treasurer's report, Supervisor Beth Caple second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
Arvig	Telephone and Internet	7222	\$132.28
Como Oil & Propane	Propane	7223	\$228.21
Lake Country Power	Electricity	7224	\$254.76
Norland Sanitary	Refuse Collection	7225	\$17.55
Rodda Grading	Invoice 1159	7226	\$2,266.00
Caple, Elizabeth	Wages	7227	\$46.77
Carlson, Jennifer	Town Hall Cleaning	7228	\$50.00
Cavanaugh, Brandon	Wages and mileage	7229	\$120.56
Clinton, McKenzie	Wages, Purchase, and mileage	7230	\$941.72
Krog, Arrlette	Wages, purchases and mileage	7231	\$662.88
Wick, Elaine	Wages, purchases, mileage and office supplies	7232	\$844.74
PERA	Retirement	7233	\$109.68
Total			\$5,675.15

Supervisor Beth Caple made a motion to accept the bills for payment, Supervisor Brandon Cavanaugh second, motion approved.

Correspondence: Ellsburg township received a letter from MN Department of Transit with a map of township roads. They asked to be notified of any changes that are not shown on the map. Chairman Arrlette Krog stated that there had not been any changes and asked that Deputy Clerk McKenzie Clinton notify them of this.

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Road and Bridge: Supervisor Brandon Cavanaugh reported that the roads were a little rough in some places but that there was nothing that could be done at the moment. Ray Privette stated that the road between Blackburn Drive and Mink Road was icy. Supervisor Brandon Cavanaugh stated that he would call the county and see what they are able to do about the ice.

Cemetery: Chairman Arrlette Krog stated that she had spoken to a family who said they purchased 7 plots at the Riverview cemetery. These purchases are not shown in any cemetery records. She stated that she had spoken to Betty Jo Maher, who was the clerk at the time, who said that she remembers the plots being purchased. Chairman Arrlette Krog then stated that she will look at the financial records and see if she is able to find out any information. She also stated that the family had recently paid \$300 to purchase a plot because there were no records of the plots being purchased previously. A discussion about whether or not to issue a refund to the family took place. The board agreed that if the plots were previously purchased and records could be found then a refund should be given to the family.

Buildings: Nothing new to report

Website: Nothing new to report.

New Business:

Ray Privett gave a report on the Fire Department stating they had no calls in November. He spoke about training that the Fire Department had on radios and with GPS. Ray Privett asked about placing gravel behind the Melrude Fire Hall doors .A discussion about this followed, Chairman Arrlette Krog made a motion to have Rick McRae add gravel, Supervisor Brandon Cavanaugh second, motion approved.

A discussion took place about the need to replace the broken bulletin board at the town hall. Chairman Arrlette Krog stated that Ray Leppala had built to bulletin board for Cotton Township. Supervisor Beth Caple made a motion to hire Ray Leppala to build a new board, Supervisor Brandon Cavanaugh second, motion approved.

A discussion about replacing the flag took place. Chairman Arrlette Krog stated that we need to purchase a weather resistant flag to replace the tattered one that was up now. Supervisor Brandon Cavanaugh made a motion to purchase a new flag, Supervisor Beth Caple second, motion approved.

A discussion about the December meeting took place. Chairman Arrlette Krog made a motion to move the meeting up by one week to accommodate for the holidays, Supervisor Brandon Cavanaugh second, motion approved. The December board meeting was moved to December 19th.

As there was no further business, Supervisor Brandon Cavanaugh made a motion to adjourn the meeting, Chairman Arrlette Krog second, the meeting was adjourned at 6:31 P.M.

McKenzie Clinton, Deputy Clerk

Arrlette Krog , Chairman

Date