

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**November 29 , 2016**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Clerk Barbara Cavanaugh , Deputy Clerk McKenzie Clinton, and Treasurer Elaine Wick. Supervisor Brandon Cavanaugh was absent.

Guests present were Cheryl Larson, Bob Larson, Chris Schwartzbauer, Charles Danielson, Steve Danielson, Ray Privett and Lee Voigt. Clerks minutes were read, Arrlette Krog made a motion to approve minutes with a few corrections, Joe Caple second, motion approved.

**Treasurer's Report For October, 2016**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance October 1 , 2016	<b>72,646.69</b>	33,126.53	31,288.72	0.00	8,231.44
Receipts	<b>241.08</b>	241.08	0.00	0.00	0.00
Disbursements	<b>10,093.33</b>	<b>6,755.41</b>	<b>2,521.25</b>	<b>0.00</b>	<b>816.67</b>
Ending Balance October 31 , 2016	<b>61,589.36</b>	25,407.12	28,767.47	0.00	7414.77

Elaine Wick stated that there was a mistake in the August and September Treasurer's report, and presented the corrected treasurer's reports to the board. Arrlette Krog made a motion to accept the October's treasurers report with the corrected amounts from August and September, Joe Caple second, motion carries.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Claim #</b>	<b>Amount</b>
MAT	Annual Conference	7006	\$1,070.00
Aardvark	Portable Toilet	7007	\$95.00
Arvig	Telephone and Internet	7008	\$271.12
Como Oil	Propane	7009	\$215.40
Culligan Water	Water Softener	7010	\$34.05
Home Town Electric	Add light Melrude Hall door , illuminate flag, fix Bass Lake light	7011	\$1,450.71
Lake County Power	Electricity	7012	\$187.62
MAT	Annual Conference Spouse	7013	\$105.00
Mesabi Daily News	Advertising-Legal Notice	7014	\$14.96
Norland Sanitary	Refuse Collection-Oct	7015	\$17.55
Rodda Grading and Excavating	Township Road Grading	7016	\$1,034.00

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Gerri Caple	Election Judge	7017	\$175.00
Joe Caple	Wages	7018	\$273.50
Joe Caple	Mileage	7019	\$11.50
Jennifer Carlson	Town Hall Cleaning	7020	\$50.00
Barb Cavanaugh	Mileage	7021	\$56.13
Barb Cavanaugh	Wages	7022	\$710.51
Brandon Cavanaugh	Mileage	7023	\$92.00
Brandon Cavanaugh	Wages	7024	\$438.28
McKenzie Clinton	Mileage and Hotel	7025	\$606.13
McKenzie Clinton	Wages	7026	\$507.54
Arrlette Krog	Mileage	7027	\$20.70
Arrlette Krog	Wages	7028	\$317.25
Juanita Markgraf	Election Judge	7029	\$100.00
Elaine Wick	Mileage, Purchases, and Hotels	7030	\$941.69
Elaine Wick	Wages	7031	\$555.93
PERA	Board Retirement October	7032	\$188.80
<b>Total</b>			<b>\$9,540.37</b>

Joe Caple made a motion to accept the bills for payment, Arrlette Krog second, motion approved.

**Correspondence:** Arrlette Krog read an email the township received from Darrell Miller informing the board what the exact measurements of the section of the road the township is considering taking over are.

**Road and Bridge:** Nothing new to report

**Cemetery:** The township received a call from a women inquiring about a relative who was buried in the Riverview Cemetery, Arrlette Krog Stated that she would call and provide any information that she is able to.

**Buildings:** Joe Caple stated that all of the work at both Fire Halls was complete, including adding a light on the Melrude Fire Hall door, adding a light to illuminate the Flag, and fixing a light at the Bass Lake Fire Hall.

**Website:** Stan Johnston reported that the Domain for the township website needs to be renewed and that he is unsure of who's credit card was used last time but would like know how the township would like to proceed. Arrlette Krog made a motion to contact Stan Johnston with the information needed to renew the domain, Joe Caple second, motion carried.

**New Business:**

Ray Privett gave a report on the Fire Department stating that they had two calls that month. The first was for a person who was unconscious, and who was revived before the Ellsburg Fire Department arrived, and the second was for a fire on top of an electric pole, the fire was put out and the electric company arrived quickly.

After looking at options for "No Parking" signs needed for the Fire Halls, Arrlette Krog stated that the cost of the signs would be \$21.00 at M&R signs per sign, and \$40.00 at Mesabi

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Sign, but if the signs were purchased from Mesabi sign company, Mesabi Signs company could also do the sign that is needed for the Fire Hall. Joe Caple made a motion to go with Mesabi Sign Company, Arrlette Krog second, motion approved.

Bob Larson presented maps of Blackburn drive to the board, showing them what section of Blackburn Drive was brought up to township standards. Arrlette Krog spoke about the work that was done on Blackburn Road, stating that it looks great, but before officially accepting the road, she would like to speak to the township attorney to make sure the township is covered in all legal aspects. She made a motion to contact the attorney to find out what the next step is to the township formally accepting the .15 miles of Blackburn Drive that was brought up to township standards, Joe Caple second, motion approved.

Joe Caple inquired about purchasing an electric heater for the section of the Melrude Fire Hall that the library and bathroom is located in. Arrlette Krog asked about the dangers of leaving an electric heater plugged in unaccompanied. Arrlette Krog made a motion to table the discussion until more information is available, Joe Caple second, motion approved.

As there was no further business, Arrlette Krog made a motion to adjourn the meeting, Joe Caple second.

Meeting adjourned at 6:42 P.M.

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Barbara Cavanaugh, Clerk

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Brandon Cavanaugh, Chairman

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Date