

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

October 30, 2018

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Arrlette Krog, Vice Chairman Beth Caple, Clerk McKenzie Clinton, Treasurer Elaine Wick and Deputy Treasurer Aubreanna McKeever. Supervisor Brandon Cavanaugh was absent Guest Present were Heidi Yokel, Lee Voigt and Ray Privett. Clerks minutes were read, Chairman Arrlette Krog made a motion to approve minutes, Supervisor Beth Caple second, motion approved.

Treasurer's Report For September, 2018

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance September 1, 2018	109,821.02	68,152.01	34,300.34	0.00	7,368.67
Receipts	369.14	169.14	0.00	0.00	200.00
Disbursements	3,162.82	2,127.82	1,035.00	0.00	0.00
Ending Balance September, 2018	107,027.34	66,193.33	33,265.34	0.00	7,568.67

Supervisor Beth Caple made a motion to approve the Treasurer's report, Chairman Arrlette Krog second, motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
APG Media	Public Accy Test	7411	\$14.96
Aardvark	Portable toilet	7412	\$39.60
Arvig	Telephone and Internet	7413	\$132.58
Lake Country Power	Electricity	7414	\$263.46
MAT	Annual Conference	7415	\$330.00
Norland Sanitary	Refuse Collection	7416	\$17.55
Rodda Grading	Grading	7417	\$1,372.50
St. Louis County Public Works	Snowplowing	7418	\$1,706.25
Summit Supplies	Fire Extinguisher service	7419	\$115.00
TAG Handyman	Chimney repair	7420	\$207.92
Voigt, Lee	Lawn Mowing	7421	\$2,450.00
McRae Land Improvements	Brushing, landscaping at town hall	7422	\$1,840.00
Carlson, Jennifer	Town hall cleaning	7423	\$50.00
Cavanaugh, Brandon	Wages, mileage	7424	\$458.59
Clinton, McKenzie	Wages, mileage	7425	\$877.25
Krog, Arrlette	Wages, mileage, purchases	7426	\$263.88
McKeever, Aubreanna	Wages	7427	\$106.20
Wick, Elaine	Wages, mileage, office supplies	7428	\$532.59
PERA	Retirement	7429	\$187.38
Total			\$10,956.51

Supervisor Beth Caple made a motion to accept the bills for payment, Chairman Arrlette Krog second, motion approved.

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Correspondence: Correspondence were looked at with no further discussion.

Road and Bridge: It was reported that the brushing was done and that the roads were in good shape.

Cemetery: Nothing new to report.

Buildings: Supervisor Beth Caple reported that the seal on the roof was repaired. The township received an estimate of \$1,325.00 from Terry Giernett for the bathroom ceiling repair at the Bass Lake Fire Hall, Chairman Arrlette Krog made a motion to accept Terry Giernett's estimate for the repair of the bathroom ceiling in the Bass Lake Town hall, Supervisor Beth Caple second, motion passed.

Website: Nothing new to report.

New Business:

Heidi Yokel gave a report on the Fire Department stating that they had three runs that month. She also spoke about different grants that the Fire Department had applied for. Heidi Yokel then spoke about the security system that was installed at Bass Lake Fire Hall in order to prevent future thefts. The Fire Department also went to local ECFE Programs to speak about fire prevention, they have spoken to two classes and will be speaking to three more. Ray Privett then spoke about exterior lights at the Bass Lake Fire Hall that are not working, and that outlets along that same wall were also not working. Chairman Arrlette Krog made a motion to contact Lake Country Power to repair the lights, Supervisor Beth Caple second, motion approved.

The Township received one letter for Snow removal from Terry Giernett for \$19.00 an hour. Chairman Arrlette Krog made a motion to hire Terry Giernett for Snow removal, Supervisor Beth Caple second, motion approved.

The Township received an email referencing a data practices act and requesting information regarding employee salaries as well as other information about employees. Ellsburg township has less than 500 residents, and therefore is not subject to the data practices act. Because of the additional time and work that it would take to complete this request, Supervisor Beth Caple made a motion to not complete the requested report, chairman Arrlette Krog second, motion approved.

A discussion took place about the need to replace the broken fridge at the Melrude Town Hall, it was decided that the township should look at prices for a new fridge and discuss it further at the next meeting.

The township received correspondence in regards to "Ellsburg Township" signs that need to be replaced, the cost for the four signs would be \$750.00. Supervisor Beth Caple made a motion to purchase the signs and have them installed, Chairman Arrlette Krog second, motion carried.

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A discussion about entering into a lease agreement between Ellsburg Township and The Ellsburg Volunteer Fire Department took place. It was decided that further discussion would take place at the following meeting.

As there was no other business, Supervisor Beth Caple made a motion to adjourn the meeting, Chairman Arrlette Krog second, Meeting was adjourned at 6:42 PM.

McKenzie Clinton, Clerk

Arrlette Krog , Chairman

Date