

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

September, 2019

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Beth Caple, Vice Chairman Arrlette Krog, Supervisor Brandon Cavanaugh, Treasurer Elaine Wick, Deputy Treasurer Aubreanna McKeever, and Clerk McKenzie Clinton.. Guests present were Lee Voigt, Heidi Yokel and Dale Wick. Clerks minutes were read, Supervisor Arrlette Krog made a motion to approve minutes, Supervisor Brandon Cavanaugh second, motion approved.

Treasurer's Report For August, 2019

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance August 1, 2019	106,409.26	72,507.69	26,033.23	0.09	7,845.34
Receipts	11,695.16	11,695.16	0.00	0.00	0.00
Disbursements	3,513.79	2,591.20	922.50	0.09	0.00
Ending Balance August 31, 2019	114,567.72	81,611.65	25,110.73	0.00	7,845.34

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Chairman Beth Caple second motion approved.

Bills submitted for payment:

Vendor	Description	Check #	Amount
A1 Services	Portable Toilet	7649	\$84.00
Arvig	Telephone and Internet	7650	\$140.69
Como Oil and Propane	Propane	7651	\$159.23
Home Town Electric	Water Softener Outlet	7652	\$126.68
Lake Country Power	Electricity	7653	\$89.77
Mesabi Sign Co.	Helicopter Landing Zone Signs	7654	\$96.00
MAT	Annual Conference Registration	7655	\$390.00
Norland Sanitary	Refuse Collection	7656	\$14.29
Rodda Grading and Excavating	Invoice #1324	7657	\$2,205.00
Elaine Wick	Mileage, Office Chair, Ink	7658	\$186.98
McKenzie Clinton	Mileage	7659	\$17.40
Brandon Cavanaugh	Mileage	7660	\$87.00
PERA	Retirement	7661	\$134.44
US Treasury	3rd Quarter Fed Taxes	7662	\$178.88
Total			\$3,910.36

Employee Wages were also paid totaling \$1,414.20. Chairman Beth Caple made a motion to accept the bills for payment, Supervisor Arrlette Krog second, motion approved.

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Correspondence: Correspondence were looked at with no further discussion

Road and Bridge: Supervisor Brandon Cavanaugh reported that the roads were in good condition and were being graded as needed. He also reported that the repairs on Blackburn Drive had been completed.

Cemetery: Supervisor Arrlette Krog stated that 2 headstones had been raised and the families were notified. She also stated that she had received the paperwork for two burials.

Buildings: Chairman Beth Caple stated that the red door at the Melrude Fire Hall was being worked on and that two windows at the Bass Lake Fire Hall were also being replaced. There was a short discussion about whether it was two or three windows at Bass Lake Fire Hall that were being replaced. Chairman Beth Caple stated that she would speak to Terry Giernett as to whether or not, the estimate the township received included the third window.

Website: Nothing new to report.

New Business:

Heidi Yokel gave a report on the Fire Department stating they had one medical call that month. The Fire Department also had training for the 9-1-1 center with radios, CPR training, and training with Narcan. Heidi Yokel also spoke about the new truck the fire department purchased from the DNR to replace the blue medical truck. Lee Voigt also mentioned that the doors at the Melrude Fire Hall leak and that water comes underneath them when it rains. Clerk McKenzie Clinton stated that she would call Overhead Door Company and have them inspect the doors.

A discussion took place about the need for snow removal. Supervisor Arrlette Krog made a motion to post for snow removal at the town hall, Chairman Beth Caple second, motion passed. It was decided to have St. Louis County continue to plow the township roads.

Because of the increase in the price of the services of Norland Sanitary, a discussion took place about what the most cost effective option would be for garbage removal. It was discussed if it would be better to continue to use Norland, or to bring any garbage to the local dump. Supervisor Arrlette Krog made a motion to table the discussion until more information could be gathered, Chairman Beth Caple second, the discussion was tabled.

A discussion took place about whether brushing at the cemetery should continue or if it would be more effective to have the land stripped. The board decided that more information was needed to make an informed decision.

Supervisor Arrlette Krog made a motion to move the December 31st Board Meeting to December 17th to avoid any Holidays, Chairman Beth Caple second, motion passed.

A discussion took place about the helicopter landing zones. The township received a letter from a township resident who had correspondence with a construction company about donating excess blacktop to the fire department for use on the Bass Lake helicopter landing zone. Supervisor Arrlette Krog stated that she spoke to MAT attorneys about this and the legalities behind it. She stated that during that conversation the topic of helicopter landing zone insurance was raised. The Township does not currently have helicopter landing zone insurance, and it was inquired as to whether or not the fire departments insurance included the landing zone. This will be discussed at the next meeting when more information is gained.

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Work needed on Nelson Road was also discussed. Because of how brushing has been done in the past, gravel was being pushed to the sides of the road and gravel has had to be added. The board inquired if a different brushing technique could prevent this in the future. This will be discussed during April's road review meeting.

The idea of setting up a can donation to benefit the Fire Department was brought forth to Chairman Beth Caple. Supervisor Arrlette Krog stated that if the fire department was interested that they would have to set that up themselves and that they would be responsible for it.

As there was no further business, Supervisor Arrlette Krog made a motion to adjourn the meeting, Supervisor Brandon Cavanaugh, the meeting was adjourned at 6:59 P.M.

McKenzie Clinton, Clerk

Beth Caple, Chairman

Date