

**ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766**

ELLSBURG TOWNSHIP MEETING

September 20 , 2016

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Supervisor Brandon Cavanaugh, Clerk Barbara Cavanaugh , Deputy Clerk McKenzie Clinton, and Treasurer Elaine Wick.

Guests present were Darrell Miller, Heidi Yokel, Bob Larson, Cheryl Larson, and Debbie Feth. Clerks minutes were read, Arrlette Krog made a motion to approve minutes, Joe Caple second, motion approved.

Treasurer's Report For August, 2016

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance August 1 , 2016	74,998.80	26,834.66	38,914.61	1018.09	8,231.44
Receipts	12,122.12	12,122.12	0.00	0.00	0.00
Disbursements	11,374.68	4,896.70	5459.89	1,018.09	0.00
Ending Balance August 31 , 2016	75,746.24	34,060.08	33,454.72	0.00	8,231.44

Arrlette Krog made a motion to accept treasurers report, Joe Caple second, motion carries.

Bills submitted for payment:

Vendor	Description	Claim #	Amount
Aardvark	Portable Toilet	6964	\$95.00
Arvig	Telephone and Internet	6965	\$138.69
Norland Sanitary	Refuse Collection	6966	\$35.10
Rodda Grading	Township Road Grading and Brushing	6967	\$2166.00
Lake Country Power	Electricity	6968	\$99.97
Jennifer Carlson	Town Hall Cleaning	6969	\$50.00
Joe Caple	Wages	6970	\$150.21
Joe Caple	Mileage	6971	\$24.73
Barb Cavanaugh	Wages	6972	\$345.01
Brandon Cavanaugh	Mileage	6973	\$60.38
Brandon Cavanaugh	Wages	6974	\$216.92
McKenzie Clinton	Mileage	6975	\$17.25
McKenzie Clinton	Wages	6976	\$255.00
Arrlette Krog	Mileage	6977	\$18.96
Arrlette Krog	Wages	6978	\$174.15

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Elaine Wick	Mileage	6979	\$140.89
Elaine Wick	Wages	6980	\$201.92
PERA	Board Retirement	6981	\$198.70
Totals			\$4338.61

Brandon Cavanaugh made a motion to accept the bills for payment, Joe Caple second, motion approved.

Correspondence: Ellsburg Township received a letter from the South Ridge Elementary asking for donation for a field trip to the Wolf Ridge Environmental Learning Center. Arrlette Krog made a motion to donate \$100.00, Joe Caple second, motion approved.

Road and Bridge: Brandon Cavanaugh stated that the roads had been graded, and that he is still trying to resolve the issue the township had with the sodium chloride that was sprayed. Arrlette Krog stated that the township should not make any more payments to the company until the issue is resolved. Joe Caple suggested looking into buying a tank and having the township spray the roads next year.

Cemetery: Arrlette Krog reported that the cemetery was mowed and that all the flowers were removed. She also spoke about a shepard's hook that was missing, and asked that if anyone had any information on where it might be to let her know. Arrlette Krog also stated that a foot stone was installed on Stan Peterson's grave.

Buildings: Joe Caple spoke about landscaping around the basketball court. The township receives two estimates for the landscaping. The first estimate was from McRae Land Improvements for \$4,525.00 and the second estimate was from Anytime Construction for \$3,215.00. Joe Caple made a motion to go with Anytime Construction's estimate of \$3,215.00, Brandon Cavanaugh second, motion approved.

Website: Nothing new to report.

New Business:

Heidi Yokel spoke about security issues that the Fire Department is having at the Melrude Fire Hall, and inquired if they are able to change the code on the key lock box, put up "No Trespassing" signs and install cameras, a short discussion about this followed. Joe Caple said that he thinks making those changes will help and stated that he would look into getting signs. Joe Caple then asked if anyone from Overhead Door Company had been to the Bass Lake Fire Hall to fix the door. Heidi Yokel said that she hasn't seen anyone over there, and is unsure if the door was fixed. Joe Caple said that he will call the company and find out if they had fixed the door, and if they hadn't, he will ask them to come out and fix it.

A discussion about Blackburn Drive took place. Arrlette Krog stated that after doing her own research and speaking to a township lawyer, she found that if the township does any maintenance on Blackburn Drive, the township will be legally responsible for it going forward and the township is not prepared to do that at this time. Darrell Miller stated that he thinks that the \$6,000.00 that the township inaccurately received in gas tax should be put into Blackburn Drive, and he feels that the township should maintain Blackburn Drive because it is a public

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access. A discussion followed about whether or not the road is a public access. Arrlette Krog stated that she is willing to discuss taking over another .15 miles of the road, if it is brought up to specifications by the land owners. Joe Caple and Brandon Cavanaugh stated that they were in agreement with Arrlette Krog, and felt that once the road is brought up to specifications by the land owners, the Township will further discuss the issue. A discussion about what the specifications were followed. Bob Larson stated that he has the list of road specifications at home, and is willing to work with the township to bring the road up to specifications.

A discussion about the snow plow agreement that St. Louis County sent over took place. Joe Caple stated that there were issues with the plow truck tearing up the grass at the town hall because the plow truck was too big. Brandon Cavanaugh made a motion to hire someone with a smaller plow truck to plow at the town hall, and have the county do everything else, Joe Caple second, motion carried.

Barbara Cavanaugh stated that the snow removal notice needed to be posted, Arrlette Krog made a motion to post it, Brandon Cavanaugh second, motion carried

Arrlette Krog spoke about a call she received, asking if Ellsburg Township would like to register Riverview Cemetery on the national cemetery registry. She stated that only names, birthdates and date of death would be shared. Brandon Cavanaugh, made a motion to add the cemetery to the registry, Joe Caple second, motion carried.

Arrlette Krog made a motion to accept Como Oil's offer for propane pricing of \$1.149 per gallon, Joe Caple second, motion carried.

The minutes from the special board meeting were read, Brandon Cavanaugh made a motion to approve them, Joe Caple second, motion carried.

Arrlette Krog spoke about a form that the Township could fill out and apply to be tax exempt, she said that the form is available online but is unsure of what the website is, and suggested asking Cotton Township's Clerk Sandi Nelson.

As there was no further business Brandon Cavanaugh made a motion to adjourn the meeting, Joe Caple second. Meeting adjourned at 8:07 P.M.

Barbara Cavanaugh, Clerk

Brandon Cavanaugh, Chairman

Date