**ELLSBURG TOWNSHIP MEETING** April 25, 2023

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairperson Beth Caple, Vice Chair John Upton, Supervisor Kevin Davidson, Treasurer Scott Streitz and Clerk Cindy Brown.

Guests present were: Tim Linder, Arrlette Krog, Stan Johnston, Bill McKechnie and Heidi Yokel.

Clerks’ minutes for March 2023 Re-Organization Meeting were read.

Treasurer Report for April and March will be presented to supervisors in May as some information is pending.

Claims for April 2023



**CONSENT AGENDA**

* March 2023 Meeting Minutes
* Bills for payment
* Payroll

Vice Chair John Upton made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

**CORRESPONDENCE:**  No action required.

**RESIDENTS AND GUESTS:**

* Heidi Yokel gave a fire department report. They had 4 page-outs, held MN Fire
Training (5 area fire departments were in attendance), EMR 16-hour refresh course, CPR certification and held a work night on April 26. On May 20 they will hold a wild fire prevention training meeting with residents of Berg Lake.

**OLD BUSINESS**

* **Road and Bridge:**
	+ Supervisor Kevin Davidson gave a short report on roads affected by the flooding this spring. Damage will be discussed in detail at the Thursday, April 26 Road Review.
	+ At the SLCAT meeting on April 25 we were given instruction on reporting process for flood damaged roads. We will estimate damages at the Road Review and forward to the county.
	+ Kevin noted some of our gravel is being taken out of the gravel pit. He will inquire with the county and stated we need to know who has keys to the gate.
* **Buildings:**
	+ Supervisor John Upton stated we are still in a holding pattern until road restrictions are lifted.
* **Cemetery:**

Nothing to report.

**NEW BUSINESS**

* Chairperson Beth Capel read an email received from Bill McKechnie asking the township to revisit the Blackburn Drive minimum maintenance request as it was designated a public cart path in error. He stated they will make it a private drive and put up a gate if we are not going to take over the road. Supervisor Kevin Davidson stated he should go to the county about the designation as it was not the township that designated it a public cart path. Vice Chair John Upton reminded him that the request can only be brought before the town board once a year so we cannot discuss or make a decision on his request until next fall.
* A liquor license renewal request was received from Melrude Whistlestop. Vice Chair John Upton made a motion to approve the renewal, Supervisor Kevin Davidson second, motion approved. Chairperson Beth Caple abstained due to conflict of interest.
* Clerk Cindy Brown gave an update on the new website. It is almost ready to go live, she will get some training this month and it will be ready to be maintained by the clerk position going forward.
* The Ellsburg Volunteer Fire Department presented a request for the township to pay for a new security system for Bass Lake Fire Hall, and also include it on the new building going up next to the Melrude Town Hall. After a discussion Vice Chair John Upton made a motion that while the township has no objection to the fire department installing a new security system the township should not be responsible to pay for the system, Supervisor Kevin Davidson second, motion approved.
* Ellsburg Township received only one price quote to maintain the township roads, it was from Jakes Companies. Supervisor Kevin Davidson made a motion to award the work to Jakes Companies, Chairperson Beth Caple second, motion approved.
* Ellsburg Township received only one bid to mow the township grass and maintain the cemetery grounds, it was from TAG Handyman Services. Chairperson Beth Capel made a motion to award to TAG Handyman Services, Vice Chair John Upton second, motion approved.
* SLCAT will be holding their Annual Meeting on May 24, 2023. Vice Chair John Upton made a motion to approve purchasing a gift from Melrude Whistlestop to donate as a prize for the meeting, Supervisor Kevin Davidson second, motion approved. Chairperson Beth Caple abstained due to conflict of interest.

As there was no further business, Chairperson Beth Caple made a motion to adjourn, Vice Chair John Upton second, motion approved. The meeting was adjourned at 6:54 P.M.

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Cindy Brown, Clerk Beth Caple, Chairman

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Date