

ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766

**ELLSBURG TOWNSHIP MEETING**

October 26, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Guests present were: Heidi Yokel, Dale Wick and David Cook.

Clerks' minutes for September 2021 were read.

Treasurer Report for September 2021

For the Period: 9/1/2021 To 9/30/2021				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$99,642.31	\$46.45	\$6,219.54	\$93,469.22
Road and Bridge	\$32,383.23	\$0.00	\$1,460.00	\$30,923.23
Fire	\$0.00	\$0.00	\$0.00	\$0.00
Cemetery	\$6,718.68	\$500.00	\$1,507.66	\$5,711.02
ARPA	\$0.00	\$11,534.06	\$0.00	\$11,534.06
General Capital Projects	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<b>Total</b>	<b>\$148,744.22</b>	<b>\$12,080.51</b>	<b>\$9,187.20</b>	<b>\$151,637.53</b>

BILLS SUBMITTED FOR PAYMENT			
Invoice	Description	Check #	Amount
A-1 Services	TSP23927	8179	\$24.00
Arvig	Telephone and internet	8180	\$144.33
Culligan	Water softener salt	8181	\$46.00
Lake Country Power	Electricity	8182	\$141.89
Rodda	Invoice 1526	8183	\$2,125.00
St Louis County - Public Works	1st half 2021-2022 snow plowing	8184	\$1,706.25
TAG Handyman Svcs	Lawn mowing	8185	\$1,523.00
Cindy Brown	Mileage and purchases	8186	\$1,017.02
Beth Caple	Mileage	8187	\$50.40
Kevin Davidson	Mileage	8188	\$11.20
Arlette Krog	Mileage	8189	\$157.42
Elaine Wick	Mileage	8190	\$8.96
PERA	Retirement	8171	\$136.40
		<b>TOTAL</b>	<b>\$7,091.87</b>
PAYROLL SUBMITTED FOR OCTOBER			\$1,326.02

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### **CONSENT AGENDA**

- September Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

**CORRESPONDENCE:** No action required.

### **RESIDENTS AND GUESTS:**

- Heidi Yokel gave a Fire Department Report. They responded to one medical call and one fire call in October. They received extrication training.

### **OLD BUSINESS**

- **Road and Bridge:**
  - The request from David Cook to access his property from a platted, but not developed, road was addressed. Chairperson Arrlette Krog read a letter, which Mr. Cook was given a copy of, clarifying that this piece of property is not a town road and the town board does not have any intention to make it a road in the future. She stated the township has no legal authority over the land right-of-way and the town does not have any objections to Mr. Cook or anyone else making improvements to the unmarked road.
  - Nabergall Cartway – The continued hearing will be held November 29. Chairperson Arrlette Krog encouraged the other supervisors to reach out to our town attorney with any questions they may have prior to the next meeting.
  - Road Signs – Vice Chair Beth Caple will reach out to the county regarding the multiple roads signs the township needs.
- **Buildings:**
  - Bass Lake Fire Hall: Supervisor Kevin Davidson has asked Heidi Yokel from the fire department to use the air compressor on an alternate outlet (on different breaker) as it is suspected the air compressor is the issue not the breaker. She will report back to Kevin.
  - Melrude Fire Hall: Fire Hall Committee Meeting was postponed to October 27.
- **Cemetery:**
  - There was a burial on October 22. Grass seed will be applied to the two casket burial sites held this summer.
- **Website:** Nothing new to report.

### **NEW BUSINESS**

- Blight – A couple of properties have been identified and shared, the town board will not address at this time, they will simply monitor as both properties are actively being cleaned up at this time.
- Chairperson Arrlette Krog made a motion to transfer \$5000 from our General Fund into our Capital Fund, Vice Chair Beth Caple second, motion approved.

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- Vice Chair Beth Caple will contact Summit Fire Protection to check all township fire extinguishers. She will request that the fire department fire extinguishers are checked at the same time and request a separate invoice for the fire department.
- ARPA Funds – Clerk Cindy Brown asked the board if they want to hold the funds for future consideration or if they would consider using the funds for an air exchange/furnace/air conditioner system. Supervisor Kevin Davidson will get an estimate and bring to the next board meeting. Chairperson Arrlette Krog also shared that she learned we can convert some of the funds to the general fund through the revenue disparity process as an option.
- A short discussion was held regarding a call from a landowner on a local road issue. Vice Chair Beth Caple shared that she looked into it and it is a county road, she informed the caller and no action is required by the township.

As there was no further business, Supervisor Kevin Davidson made a motion to adjourn, Vice Chair Beth Caple second, motion approved. The meeting was adjourned at 7:08 P.M.

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Cindy Brown, Clerk

\_\_\_\_\_  
Arrlette Krog, Chairman

\_\_\_\_\_  
Date