

**ELLSBURG TOWNSHIP - ST. LOUIS COUNTY**  
**P.O. Box 308, 1767 MELRUDE ROAD, MELRUDE, MN 55766**  
**REGULAR TOWN BOARD MEETING June 24, 2008**

Ellsburg Township Board Meeting June 24, 2008

Meeting called to order by Chairman Kevin Cavanaugh.

Pledge of Allegiance. Board members present: Chairman Kevin Cavanaugh; Supervisor Keith Fulcher; Supervisor Jeff Musburger; Clerk Annette Millsop; Treasure Shelly Stallcop and Deputy Clerk Debbie Leppala. Guests: Greg Millsop and Lee Voigt.

Clerks Minutes: Annette read the minutes and will make the change to Yamaha for the minutes. Kevin made a motion and Keith seconded to accept the minutes as revised. Motion carried.

Treasure Report: Beginning Balance:	\$46,745.10
Receipts:	\$246.62
Disbursements:	\$6,346.06
Ending Balance:	\$40,645.66

Keith asked if Ellsburg Vol. Fire Department would be getting paid this month or next and Shelly said next month as the money has not come in yet.

Keith made a motion to accept the bills and Kevin seconded it. Motion carried. Bills signed by board and dated.

Correspondence: We have 181 residents in Ellsburg Township and 83 homes. The Konica is new business.

Lakes Tree service sent an estimate for the brushing and Jeff has tried to contact Wood Forest Products to do the brushing on Young Lake Road and Cemetery Road.

Cemetery: We need to get a new sign for the cemetery and Greg said some ATV drove over the lawn and almost ran over a grave. No ATV's are allowed in the cemetery.

Old Business: Keith said the gravel and grading is done but he talked to Jeff Dulinski and he thought Blackburn needed more dirt. The chloride will be done tomorrow (June 25) at 7:15am.

Shelly and Kevin still need to sign at the bank and turn in their personnel files for the office.

Web page: Keith talked about the home page and all the new information we can put on it. Where to get permits, pictures and add all helpful links. Karolyn Boudher (web designer) gave us flyers and we will wait until it is up and running before we can mail them out. We will also need to put e-mails and telephone numbers to reach board members. Yes to the phone numbers but not addresses.

Town Hall: Jim Lippitt finished cement on the pavilion and will install the post office door and frame.

Computer: It is up and running and the extra line is in for the fax with a new phone. We need to purchase a new phone and answering machine because of the power failure. Jeff made the motion and Keith seconded it. Motion carried. Debbie will check with Radio Shack.

ATV's are becoming a big problem and Jeff will talk to the lawyer at the training and find out what we can do. We also need signs for speed limit on our gravel roads.

Konica will be given to Stanley Peterson.

Young Lake road and Cemetery road: Lake States Tree service sent an estimate for \$16,000.00. Jeff M made motion to accept the lowest quote, Keith seconded it. Discussion followed and we don't need to send any letter to the ones we reject. Amended the motion to accept the one that Jeff decides is best. Motion carried.

Betty Jo letter was sent and signed for. Some information was brought but not meeting minutes or keys. Annual meeting, monthly minutes (approved by board), levy's papers from 1997 to 2008 are needed for clerks books. The books are not complete as of April 22, 1997. The notes from the annual meeting on March 11, 2008 are also not here. A letter will be sent from the board to her certified for these records.

The rocks are not gone from the Ross's yet and Kevin will take care of that.

Jeff made a motion that the Treasure and Clerk should get \$40.00 for the meetings. Keith said he is waiting for a report from SLATCO for a comparison on the wages and meeting payments before he makes a decision. He still wants the hourly wage to be as was voted on as \$10.00 per/hr. and neither Kevin nor Keith think the treasure and clerks meeting wage should go down.

New Business: Jan Jackson sent in her new contract and Jeff asked for some information. He was not satisfied with what she sent and made a motion to accept a contract for one year of \$7,800.00 and Kevin seconded it. Discussion followed. Jeff said he doesn't have a problem with her assessments they seem to be comparable to others. Motion carried to accept for one year.

Town Hall Rental: Debbie said we need to have a paper trail so the \$25.00 deposit check will be cashed and a new refund check will be reimbursed to them at the next board meeting. There will be no alcohol on the grounds or in the halls.

Annette and Debbie will write up a contract and rule paper for anyone who wants to rent the hall or grounds to sign and they will sign it and keep the rules for them to follow in order to get their refund. The board members will all sign the new rules that will be posted at Melrude and West Bass Halls. Jeff made a motion to accept new rules for cemetery and Hall and Seconded by Keith carried.

Jeff also wants to have money in the cemetery fund and it will be brought up at the annual meeting next year to set it in the levy.

Today's date was forgotten on the minutes and will be corrected by these minutes.

The short course will be held in Grand Rapids on August 1, 2008. Kevin, Jeff, Keith, Debbie (with Cotton) and Annette will all attend. SLATCO will bill us.

Jeff asked us about pull tabs and it was explained that the board had a problem with the last group they dealt with and that is why we have none.

Guests: Lee asked about the fire department and Keith explained we are in a transition and Jeff Dulinski resigned as chief but is still on the department. Brady Miller is the acting chief as he was the Assistant Chief and we are moving forward and getting things done to better the department. We do need more members and we will be doing something about that.

Lee also asked if he could have a copy of the by-laws for the township. Keith explained that we go by Minnesota Law and we have a book in the office of Minnesota Township Laws that we go by.

Lee also wants a deed to his Lots. Annette will get them ready for the second Monday of the month. He would also like to get together with the cemetery committee about his map.

We need new signs for the cemetery, town hall and both fire departments. Debbie will get some information from their town hall. Kevin made a motion for Jeff to take care of this and Keith seconded it. Motion carried.

Motion to adjourn by Keith seconded by Jeff at 8:20pm carried.

Respectfully Submitted,

Annette Millsop, Clerk Chairman, Kevin Cavanaugh