

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

April 26, 2022

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairperson Beth Caple, Vice Chair Kevin Davidson, Supervisor John Upton, Treasurer Elaine Wick, Deputy Treasurer Aubreanna McKeever and Clerk Cindy Brown.

Guests present were: Heidi Yokel, Dale Wick, Lee Voigt, Jeff Dulinski, Arrlette Krog and Rick McRae.

Clerks' minutes for March 2022 were read.

Treasurer Report for March 2022

For the Period :		3/2/2022 To 3/31/2022		
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$100,173.31	\$9,268.61	\$13,026.18	\$96,415.74
Road and Bridge	\$32,119.50	\$0.00	\$1,250.00	\$30,869.50
Fire	\$0.00	\$0.00	\$0.00	\$0.00
Cemetery	\$6,529.38	\$0.00	\$0.00	\$6,529.38
ARPA	\$11,110.79	\$0.00	\$0.00	\$11,110.79
General Capital Projects	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Total	\$164,932.98	\$9,268.61	\$14,276.18	\$159,925.41

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BILLS SUBMITTED FOR PAYMENT			
Invoice	Description	Check #	Amount
APG Media of MN	Annual Meeting Notice	8292	\$28.84
Arvig	Telephone and internet	8293	\$102.37
K&B Plumbing and Heating	Fix furnace	8294	\$250.00
Cotton Chronicle	Sponsorship Ad	8295	\$201.60
Lake Country Power	Electricity	8296	\$290.64
MATIT Insurance	Commercial package	8297	\$2,349.99
MCDavitt Fire Department	Donation	8298	\$273.00
McRae Land Improvements	Cemetery brushing	8299	\$450.00
Meadowlands Ambulance	Donation	8300	\$250.00
MAT	Registration fee for town law review	8301	\$65.00
St Louis County Auditor	Automark maintenance	8302	\$180.00
St Louis County Auditor	2nd Half snow plowing	8303	\$1,706.25
St Louis County Auditor	2022 property tax	8305	\$80.00
TAG Handyman Services	Inv 2015	8306	\$330.00
Cindy Brown	Mileage and office supplies	8307	\$252.75
Beth Caple	Mileage	8308	\$46.80
Kevin Davidson	Mileage	8309	\$20.48
John Upton	Mileage	8310	\$19.89
Elaine Wick	Ink	8311	\$15.99
PERA	Retirement	8312	\$208.42
		TOTAL	\$7,122.02
PAYROLL SUBMITTED FOR March			\$2,183.61

CONSENT AGENDA

- March Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Supervisor John Upton made a motion to approve consent agenda items, Vice Chair Kevin Davidson second, motion approved.

CORRESPONDENCE: We received notification from Twin Ports Lawn Care stating Ellsburg is on the schedule to be sprayed this summer. Clerk to call to clarify what the spraying is for, and ask that they don't spray until supervisors have approved.

RESIDENTS AND GUESTS:

- Jeff Dulinski gave a summary on a public meeting held at Clinton Town Hall by The Range Association of Municipalities and Schools (RAMS) with community and city ambulance service providers where they discussed the current state of ambulance service in northern Minnesota. Bottom line is they are short on funds and personnel, and the current personnel are overworked and underpaid. What this means to Ellsburg Township is that we are not always guaranteed an ambulance when we need one. If you have

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questions or would like to offer help please contact Ida Rukavina, idarukavina@ramsmn.org 218-748-7651 or www.ramsmn.org

- Heidi Yokel gave a Fire Department Report. They had two pages out this month, one to Cotton and one to Central Lakes. They had their engines checked for pump function, vehicles have been prepped for wild fires and they held radio training.

OLD BUSINESS

- **Road and Bridge:**
 - Vice Chair Kevin Davidson stated local county roads are in bad shape but grading has started. Detailed road info will be reported in Road Review notes later in meeting.
- **Buildings:**
 - Supervisor John Upton reported that he has been in contact with K&B Plumbing to get details on electrical needs for upcoming furnace/AC installation. He will then contact an electrician. Heidi Yokel asked about getting light bulbs replaced and John said he will get it done soon.
- **Cemetery:**
 - Chairperson Beth Caple stated she noticed a pile of metal sticking out of the ground in the woods. She will remove and place with the refuse from the road clean up days in May.
- **Website:** Nothing new to report. Clerk Cindy Brown stated she is going to get a quote on upgrading our website. This is in a preliminary exploration stage of what is possible and at what cost, all information learned will be presented to the supervisors for consideration. This will bring website updates in-house and be the responsibility of the clerk.

NEW BUSINESS

- A schedule of 2022 board meetings was presented to the supervisors. The only change requested was in December, it will be changed from December 27 to December 20.
- A change was made to supervisor roles within the township. Vice Chair Kevin Davidson will be the road supervisor and Supervisor John Upton will be the building supervisor. Chairperson Beth Caple made a motion to approved, Supervisor John Upton second, motion approved.
- Chairperson Beth Caple read the Road Review notes. A couple of action items were added to the notes.
 - Vice Chair Kevin Davidson will get quotes on ditching a portion of the Mink Rd, on the lake side, near Jeff Dulinski residence.
 - Chairperson Beth Caple stated she spoke with the Cotton Township Clerk Megan Julin in regard to their volunteer fire department building lease. Megan will send a copy of their lease for our supervisors to review.
 - When John Upton replaces the light bulbs at the Bass Lake Fire Hall he will also review the requested electrical needs.
- A discussion about continuing to offer Zoom as an option for board meetings was held and since we are no longer under emergency orders the board decided to discontinue using Zoom. Chairperson Beth Caple made a motion to discontinue offering a Zoom option for meetings, Vice Chair Kevin Davidson second, motion approved.
- TAG Handyman Services was the only bid received for lawn mowing for the township in 2022. Supervisor John Upton made a motion to award the contract to TAG Handyman Services, Chairperson Beth Caple second, motion approved.

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- Road Work price quotes were received from Rodda Grading, McRae Land Improvements and Woods Brothers Excavating. Supervisor John Upton made a motion to award road work, other than grading, to McRae Land Improvements, Vice Chair Kevin Davidson second, motion approved. Chair Kevin Davidson will not decide who is awarded township grading until he talks to the county about possibly taking over grading township roads.
- May 17th, 2022 at 6:00 pm was selected as the Special Board Meeting for the financial review of Ellsburg Volunteer Fire Department. Vice Chair Kevin Davidson made a motion to accept this date, Supervisor John Upton second, motion approved. The meeting will be held at Bass Lake Fire Hall for ease of looking up records if needed.
- Chairperson Beth Caple made a motion to hold the township Dumpster Days from Tuesday, July 5 through Friday, July 8, Vice Chair Kevin Davidson second, motion approved.
- Clerk asked for approval to call Mosquito Squad to schedule spraying June-August 2022. Supervisor John Upton made a motion to approve, Vice Chair Kevin Davidson second, motion approved.
- Clerk also asked for approval to call A-1 Services to rent a portable outhouse June -September to be placed at the Melrude Town Hall. This is for residents and guests while using the playground. Vice Chair Kevin Davidson made a motion to approve, Supervisor John Upton second, motion approved.
- Supervisor John Upton will join Clerk Cindy Brown at the Town Law Review in Otsego on May 25. Vice Chair Kevin Davidson may join them, TBD.

As there was no further business, Chairperson Beth Caple made a motion to adjourn, Supervisor John Upton second, motion approved. The meeting was adjourned at 7:14 P.M.

Cindy Brown, Clerk

Beth Caple, Chairman

Date