

ELLSBURG TOWNSHIP
P. O. BOX 308
1767 MELRUDE ROAD
MELRUDE, MN 55766

ELLSBURG TOWNSHIP MEETING

August 31, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Guests present were: Heidi Yokel, Dale Wick, David Cook and Lee Voigt.

Clerk's minutes for July 2021 were read.

TREASURER REPORT FOR JULY 2021						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance July 1, 2021	96,420.28	59,586.02	19,753.58	0.00	7,080.68	10,000.00
Receipts	77,713.26	36,765.52	14,729.65	24,768.09	1,450.00	0.00
Disbursements	28,656.75	3,712.66	0.00	24,768.09	206.00	0.00
Ending Balance July 31, 2021	145,446.79	92,638.88	34,483.13	0.00	8,324.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Invoice	Description	Check #	Amount
A-1 Services	Invoice TS22838, 23198, 23578	8141	\$231.00
Arvig	Telephone and internet	8142	\$145.24
EVFD	Donation	8143	\$200.00
Lake Country Power	Electricity	8144	\$101.08
McRae Land Improvements	Burials	8145	\$1,400.00
Rodda Grading and Excavating	Invoice 8146	8146	\$2,100.00
SLC Volunteer Rescue Squad	Donation	8147	\$200.00
TAG Handyman Svcs	Lawn mowing	8148	\$618.00
Twin Ports Pest and Lawn Mgmt	Fly spray for town hall and Bass Lake Fire Hall	8149	\$398.00
Arrlette Krog	Mileage	8150	\$4.48
Cindy Brown	Mileage	8151	\$50.96
Beth Caple	Mileage	8152	\$74.48
Kevin Davidson	Mileage	8153	\$11.79
PERA	Retirement	8154	\$159.96
		TOTAL	\$5,694.99
PAYROLL SUBMITTED FOR AUGUST			\$1,546.33

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CONSENT AGENDA

- July Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

CORRESPONDENCE: Clerk to sign up two supervisors for MAT LBAE Training, no other action required.

RESIDENTS AND GUESTS:

- Heidi Yokel gave a Fire Department Report. They responded to five medical calls (4 in Ellsburg, 1 of which was an airlift) and two fire calls in August (none in Ellsburg). They attended one underwater training class, had their hoses inspected (8 failed, hoses removed from service) and had approx. 75 attendees at the Neighborhood Night Out.
- David Cook, a resident, noted that he has a request for the township, he was advised the request will be discussed later as it is an agenda item.

OLD BUSINESS

- **Road and Bridge:**
 - Vice Chair Beth Caple shared that she had reached out to Edwards Oil as our township roads have not yet had chloride applied, they informed her they made an error and thought it had been completed. Vice Chair Beth Caple suggested we not have the chloride applied at this late date. Chairperson Arrlette Krog made the motion to not pursue the chloride this year, Vice Chair Beth Caple second, motion approved.
 - Vice Chair Beth Caple gave an update on the sign replacement project. The one quote she received had an approx. cost of \$5000 but since this does not include installation, she will make further inquiries and report back at the next meeting.
 - Chairperson Arrlette Krog had asked that approval for projects requested of McRae Land Improvements be added to the agenda as he had called her the day of the board meeting. Vice Chair Beth Caple shared her McRae text message exchanges with the other supervisors and was confused why he would go to another supervisor when she was already in contact with him and gave him approval for the three requests she had made on behalf of the township. After a short discussion, Vice Chair Beth Caple said she would contact McRae to clarify his concerns and also ask for a timeline on project completion.
 - It was noted the Nabergall Cartway Petition Hearing will be held on October 19 at 4:00, starting out at the property, and then moving to the town hall. Chairperson Arrlette Krog made a motion that we hold a special meeting at which the board can ask questions of the township attorney so we are prepared for the petition hearing, Vice Chair Beth Caple second, motion approved. Clerk Cindy Brown will coordinate a date with the township attorney and then post the meeting.

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- **Buildings:**
 - Melrude Fire Hall:
 - The initial special township/fire dept/resident committee meeting was canceled due to a Covid exposure. Rescheduled to September 9.
 - Bass Lake Fire Hall:
 - The fire department had made a call to Chairperson Arrlette Krog letting the township know they had an issue with a circuit breaker and two of their OH doors would not open during one of their calls, and while they were able to remedy the problem, they would like us to look into the issue as they had a circuit breaker issue not too long ago. Chairperson Arrlette Krog had passed the information to Clerk Cindy Brown who in turn forwarded to the Building Supervisor Kevin Davidson. Kevin stated he will look into the issue at the fire hall and then call an electrician if needed. Clerk Cindy Brown noted this is not the most efficient way to get an issue addressed and asked the fire department to relay their building concerns directly to the building supervisor.
- **Cemetery:**
 - Cemetery Supervisor Arrlette Krog reached out to McRae Land Improvement regarding the unexpected cost of the last casket burial. She also reached out to Cotton to see what their cost and process was and shared with the other supervisors that the processes differ so the cost is much less in Cotton Township. She suggested the board have a discussion regarding casket burial cost at a future board meeting.
 - Arrlette would also like the township to consider brushing behind the red pines this winter. This will also be discussed at a future board meeting.
- **Website:** Nothing new to report.

NEW BUSINESS

- David Cook had emailed the township (clerk passed the request to our road supervisor) asking for approval to use a piece of property on Cemetery Road, between the cemetery and the property where helicopters land, for logging his property. Although he has access to his land via Cemetery Road this other piece of property would provide an easier access. Vice Chair Beth Caple had met him out at the property prior to the meeting in order to understand exactly where he wanted access; she shared location information with the other two supervisors. Mr. Cook was informed they will table his request until the next board meeting in order to research his request.
- Supervisor Kevin Davidson shared that we received two bids for propane, one from Como and one from Superior Fuel. Supervisor Kevin Davidson made a motion that we stay with Como if they would match the Superior Fuel price, Vice Chair Beth Caple second, motion approved. Supervisor Kevin Davidson will call Como on September 1.
- Clerk Cindy Brown brought up an issue where the fire department had paid a bill of the township with Phil's OH Door Service. Thinking this was payment for damage caused by the fire department she asked the supervisors who should be responsible to pay for the damage as she could not find any verbiage on the lease agreement with the fire department stating who is

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responsible. During the discussion it was discovered this was actually a duplicate payment by the township. Since it was learned that we do not have clear verbiage on damage, maintenance or insurance on the fire department lease, Clerk Cindy Brown will research what types of agreements other townships have when they lease a building to a fire department. She will bring her findings to the next board meeting. The board members can then begin a discussion on generating an amendment to the building lease with the fire department to clarify responsibilities of each party.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Vice Chair Beth Caple second, motion approved. The meeting was adjourned at 7:33 P.M.

Cindy Brown, Clerk

Arrlette Krog, Chairman

Date