

ELLSBURG TOWNSHIP BOARD MEETING

December 22, 2015

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Supervisor Arrlette Krog, Supervisor Joe Caple, Supervisor Brandon Cavanaugh, Clerk Barbara Cavanaugh, Treasurer Becky Musburger, and Deputy Treasurer Elaine Wick.

There were no guests present. Clerks minutes were read with the corrections that the board had discussed how Ron Saukkos road was plowed, and that Rob Ecklund will do the cement work for the pedestal BBQ's in the park. Arrlette Krog made a motion to approve clerks minutes, Brandon Cavanaugh second, motion approved.

Treasurers report for November, 2015

	Totals	General	Road & Bridge	Fire	Cemetery
Beginning Balance October 1, 2015	\$120,322.66	81527.59	31,656.96	0.00	7,138.11
Receipts	\$155.32	155.32	0.00	0.00	0.00
Disbursements	\$7209.64	4809.64	2400.00	0.00	0.00
Ending Balance October 31, 2015	\$133,268.34	76,873.27	29,256.96	0.00	7,138.11

Brandon Cavanaugh made a motion to accept treasurers report, Joe Caple second. Report approved

Treasurer Submitted bills for payment:

Vendor Name	Description	Claim #	Amount
St. Louis Co. Auditor	tax notice	6731	\$150.14
A-1 Services	pump septics	6732	\$150.00
Arvig	telephone	6733	\$268.96
Norland Sanitary	garbage	6734	\$17.55
Overhead Door Co.	Bass lake hall door repairs	6735	\$462.00
Culligan	water softener	6736	\$30.00
MATIT insurance	workers comp	6737	\$309.00
Lake Co Power	electricity	6738	\$171.40
Arrlette Krog	wages	6739	\$175.78
Arrlette Krog	mileage	6740	\$13.80
Jennifer Carlson	hall cleaning	6741	\$50.00
Elaine Wick	training	6742	\$85.00
Becky Musburger	wages	6743	\$308.55
Becky Musburger	mileage	6744	\$8.63
Ellsburg fire dept.	second half of contract for 2015	6745	\$19,000.00
Shannon Polinder	wages	6746	\$60.00
Joe Caple	wages	6747	\$84.15
Barb Cavanaugh	wages	6748	\$369.32
Brandon Cavanaugh	wages	6749	\$135.10
Brandon Cavanaugh	mileage	6750	\$51.75
PERA	board ret.	6751	\$114.76
Total Claims			\$22,016.49

Arrlette Krog asked questions about the bill from Overhead Door concerning work on the Bass Lake Hall doors, Joe Caple explained the work that was done and stated there is still one door that should have work done, Joe will go look at it.

Brandon Cavanaugh made a motion to approve bills for payment, Arrlette Krog second, motion approved.

Correspondence: no discussion.

Road and Bridge: Brandon Cavanaugh reported that the roads had been too wet to grade one more time, and they were a bit rough at present time. Bob Rodda will continue to improve the roads next year. Rock crushing will be discussed at the budget meeting.

Web Site: Nothing new to report

Cemetery: There was one burial of remains, Rick McRae did digging. The family paid for the internment.

Old Business: Barb Cavanaugh said she had contacted Minnesota Association of Townships concerning what organizations we are legally able to donate to, board was given specifics.

New Business: The Board of Audit meeting was set for Wednesday January 20th, at 6:00 p.m. to be followed by the Budget meeting. Joe Caple spoke of the need to do renovations to the Ellsburg Fire Hall concerning safety issues about electric and water sources being farther apart. Arrlette Krog made a motion to approve Joe Caple to contact a contractor and get an estimate, Brandon Cavanaugh second, motion approved. Arrlette Krog said she would like to see a Cemetery Board meeting in February. Becky Musburger said we had received a request from Saint Louis County for us to receive electronic invoices by E-Mail, board discussed the issue, Brandon Cavanaugh made a motion to approve, Joe Caple second. Motion carried. The board discussed whether it would be beneficial to have electronic payment in place, Arrlette Krog made a motion against it, Joe Caple second. motion approved. The workers compensation renewal was discussed, Clerk will mail in before January 31st. The board also decided to have office hours published in the Cotton Chronicle every Monday from 10:00-12:00, Arrlette Krog made a motion to approve hour changes, Brandon Cavanaugh second, motion approved. Joe Caple said he still has some money left on the Lowes gift card, he will use it to buy paint.

Brandon Cavanaugh made a motion to adjourn the meeting, Joe Caple second. Meeting was adjourned at 6:55 p.m.

Barbara Cavanaugh, Clerk

Chair

Date