

ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766

**ELLSBURG TOWNSHIP MEETING**

January 26, 2021

The meeting was called to order at 6:03 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Vice Chair Beth Caple, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Present via Zoom was Deputy Treasurer Aubreanna McKeever. Guests present were: Heidi Yokel, Jeff Dulinski and Lee Voigt.

Clerk's minutes for December 2020 were read.

TREASURER REPORT FOR DECEMBER 2020						
	Totals	General	Road & Bridge	Fire	Cemetery	Capital Impr
Beginning Balance December 1, 2020	149,338.91	85,629.68	22,722.54	24,000.01	6,986.68	10,000.00
Receipts	2,952.08	2,652.08	0.00	0.00	300.00	0.00
Disbursements	27,192.39	1,994.88	997.50	24,000.01	200.00	0.00
Ending Balance December 31, 2020	125,098.60	86,286.88	21,725.04	0.00	7,086.68	10,000.00

BILLS SUBMITTED FOR PAYMENT			
Vendor	Description	Check #	Amount
	Telephone and internet	8004	\$295.69
EVFD	1st Half 2021 Fire Contract	8005	\$2,268.10
Stan Johnston	Doman renewal and 2020 time card	8006	\$67.66
Lake Country Power	Electricity	8007	\$265.61
MATIT Insurance	Wok Comp	8008	\$342.00
SLCAT	MAT Dues and County Dues	8009	\$510.30
SLC Auditor	Proposed tax notice and delivery	8010	\$134.72
TAG Handyman Svcs	Snow removal	8011	\$550.71
Cindy Brown	Office supplies and notary stamp	8012	\$177.78
Kevin Davidson	Mileage	8013	\$19.60
PERA	January retirement	8014	\$96.12
		<b>TOTAL</b>	<b>\$4,728.29</b>
<b>PAYROLL SUBMITTED FOR DECEMBER</b>			<b>\$985.09</b>

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### **CONSENT**

- Motion to approve-
  - December Meeting Minutes
  - Treasurer Report
  - Bills for payment
  - Payroll

Vice Chair Beth Caple made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

**CORRESPONDENCE:** Correspondence was reviewed, no action required.

### **RESIDENTS AND GUESTS:**

- Heidi Yokel gave a Fire Department Report. They received one call in January. They had a total of 39 calls in 2020, 28 in 2019. Some members have had their COVID-19 vaccinations. They are working towards acquiring an auto pulse machine for the fire department. Heidi asked that we start a conversation on expanding the Melrude Fire Hall. At least one additional bay is needed.

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### **OLD BUSINESS**

- **Road and Bridge:**
  - Nothing new to report.
- **Buildings:**
  - Vice Chair Beth Caple reported the outlets were installed in the town hall, and the exterior light and one outlet repaired at the Bass Lake Fire Hall.
  - Melrude Fire Hall OH Door Openers – Phil’s Garage Door Service has the openers and is ready to install but since the trucks will need to stay outside during the two-day installation process it was decided to postpone the project until spring when the weather is warmer.
- **Cemetery:** One plot purchased.
- **Website:** Clerk nearly complete with changes to polish up our website; she will work with Stan Johnston soon to get the changes implemented.

### **NEW BUSINESS**

- EVFD -
  - 19 members are in good standing and qualify for a payment from the township into their PERA retirement fund. The township has increased the amount to \$300.00. Chairperson Arrlette Krog made a motion to approve, Vice Chair Beth Caple second, motion approved.
  - A request was made for upgrades to the Bass Lake Fire Hall meeting room and bathroom floors at a cost of \$3137.10, labor will be donated. Permission to paint the

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rooms was also requested. Supervisor Kevin Davidson made a motion to approve both requests, Vice Chair Beth Caple second, motion approved.

- March Annual Township Meeting - A resolution was approved to hold the annual meeting in-person and also virtually. The published and posted notices will include Zoom information for those wishing to join remotely. Vice Chair Beth Caple made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- The township received a road vacate notice for the Dinham Lake area. Chairperson Arrlette Krog requested approval to hire legal counsel once the papers are served to her, she suggested Ken Butler. Vice Chair Beth Caple made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- Clerk Cindy Brown requested approval to temporarily change township hours open to the public to Tuesday to accommodate a short-term conflict in her schedule. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- Biss Lock was out to repair the fireproof safe that was damaged at the break in last year. They were able to get it to lock again but said it is only temporary due to damage done to the body of the safe and suggested replacing the safe. Clerk Cindy Brown will order a replacement safe and call our insurance company with total of all damages from the break in as this was the last item to address. She will also call Biss Lock to have the combination for the large safe changed as the combination was with the stolen items. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- Vice Chair Beth Caple requested a discussion on the request to expand the fire hall. Several ideas were discussed and fire department attendees asked that we not only address immediate needs but also consider future needs. This request will be put on the March Annual Meeting agenda so we can decide a path forward.

As there was no further business, Vice Chair Beth Caple made a motion to adjourn, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 7:19 P.M.

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Cindy Brown, Clerk

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Arrlette Krog, Chairman

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Date