

**ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766**

**ELLSBURG TOWNSHIP MEETING**

**November 26, 2019**

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance. Board members present were Chairman Beth Caple, Vice Chairman Arrlette Krog, Treasurer Elaine Wick, Deputy Treasurer Aubreanna McKeever, and Clerk McKenzie Clinton. Supervisor Brandon Cavanaugh was absent. Guests present were Lee Voigt, Heidi Yokel and Dale Wick. Clerks minutes were read, Supervisor Arrlette Krog made a motion to approve minutes, Chairman Beth Caple second, motion approved.

**Treasurer's Report For October, 2019**

	<b>Totals</b>	General	Road & Bridge	Fire	Cemetery
Beginning Balance October 1, 2019	109,387.12	78,636.05	22,905.73	0.09	7,845.34
Receipts	1264.04	229.01	1035.00	0.00	0.00
Disbursements	<b>11052.13</b>	<b>6161.72</b>	<b>4023.75</b>	<b>0.00</b>	<b>866.66</b>
Ending Balance October 31, 2019	99599.03	72703.37	19916.68	0.00	6978.68

Supervisor Brandon Cavanaugh made a motion to approve the Treasurer's report, Chairman Beth Caple second motion approved.

**Bills submitted for payment:**

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Arvig	Telephone and internet	7691	\$140.83
Lake Country Power	Electricity	7692	\$219.39
Norland Sanitary	Refuse collection	7693	\$17.55
Rodda Grading and Excavating	Invoice #1355	7694	\$1237.50
Clinton, McKenzie	Mileage	7695	\$17.40
Krog, Arrlette	Mileage/Hotel	7696	\$120.86
McKeever, Aubreanna	Parking Pass Training	7697	\$9.28
Wick, Elaine	Mileage, Hotels	7698	\$276.52
Cavanaugh, Brandon	Mileage	7699	\$69.60
PERA	Retirement	7670	\$150.58
<b>Total</b>			<b>\$2259.51</b>

Employee Wages were also paid totaling \$1,704.52. Chairman Beth Caple made a motion to accept the bills for payment, Supervisor Arrlette Krog second, motion approved.

**Correspondence:** Correspondence were looked at with no further discussion.

**Road and Bridge:** It was reported that the roads were in good condition and were being graded as needed.

**Cemetery:** Supervisor Arrlette Krog stated that she had spoken to McRae land improvement and the work at the cemetery will be completed in the spring due to the weather.

**Buildings:** The doors at the Melrude Fire Hall and Bass Lake Fire Hall were looked at. Water has been leaking from the Bass Lake Fire Hall doors and needed to be repaired. The water in the

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door was frozen which made it difficult to find the problem. The doors may need to be looked at in the spring once it unfreezes. The Melrude Fire Hall has had water coming in from underneath the doors. It was determined the seals on the doors looked good, and that they were unsure how the water was getting in. Because there was not water present at the time of the inspection, there were unable to determine where the water is coming from. The doors were serviced and it was mentioned the door openers are older and may need to be replaced in the near future.

**Website:** Supervisor Arrlette Krog stated that she worked with Stan Johnston and that the website has been updated with current information and that old information has been deleted.

**New Business:**

Heidi Yokel gave a report on the Fire Department stating they had no calls that month, and that work was being done on the vehicles. She also spoke about the Fire Department Election and stated that they are looking for nominations. Heidi Yokel reported that she had replaced the door knob on the side door at Melrude Fire Hall and the total cost was \$120.00. Chairman Beth Caple made a motion to reimburse Heidi for the full amount of the coded dead bolt rather than the \$80.00 that was stated at the previous board meeting. Supervisor Arrlette Krog second, motion passed.

A discussion took place about garbage services at the town hall. It was discussed if it would benefit the township financially to purchase a punch card and have a supervisor bring bags of garbage to the dump as needed. A call was placed to Norland Sanitary about having the townships account go to an on-call basis and have the garbage picked up as needed. The township is waiting to hear back on what the cost of that would be. Supervisor Arrlette Krog made a motion to table the discussion until more information could be gathered, Chairman Beth Caple second, motion passed.

Treasurer Elaine Wick stated that she needs time-card from board members the Monday before meetings. Supervisor Arrlette Krog stated made a motion if time-cards are not received on Monday the individual would be paid at the following months meeting, Chairman Beth Caple second, motion passed.

Chairman Beth Caple made a motion that if the Clerk is not able to be there for Monday's office hours that the Chairman be notified so accommodations can be made, Supervisor Arrlette Krog second, motion passed.

As there was no further business, Supervisor Arrlette Krog made a motion to adjourn the meeting, Supervisor Brandon Cavanaugh second, the meeting was adjourned at 6:33 P.M.

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McKenzie Clinton, Clerk

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Beth Caple, Chairman

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Date