

ELLSBURG TOWNSHIP  
P. O. BOX 308  
1767 MELRUDE ROAD  
MELRUDE, MN 55766

**ELLSBURG TOWNSHIP MEETING**

September 28, 2021

The meeting was called to order at 6:00 PM in the Ellsburg Town hall, followed by the Pledge of Allegiance.

Board members present were Chairman Arrlette Krog, Supervisor Kevin Davidson, Treasurer Elaine Wick and Clerk Cindy Brown. Vice Chair Beth Caple was absent. Guests present were: Heidi Yokel, Dale Wick, David Cook and Lee Voigt.

Clerk’s minutes for August 2021 were read.

Treasurer Report for August 2021

<b>For the Period : 8/2/2021 To 8/31/2021</b>				
<b><u>Name of Fund</u></b>	<b><u>Beginning Balance</u></b>	<b><u>Total Receipts</u></b>	<b><u>Total Disbursed</u></b>	<b><u>Ending Balance</u></b>
General Fund	\$92,941.88	\$10,277.54	\$3,577.11	\$99,642.31
Road and Bridge	\$34,483.23	\$0.00	\$2,100.00	\$32,383.23
Fire	\$0.00	\$0.00	\$0.00	\$0.00
Cemetery	\$8,324.68	\$0.00	\$1,606.00	\$6,718.68
General Capital Projects	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<b>Total</b>	<b>\$145,749.79</b>	<b>\$10,277.54</b>	<b>\$7,283.11</b>	<b>\$148,744.22</b>

<b>BILLS SUBMITTED FOR PAYMENT</b>			
<b>Invoice</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
A-1 Services	TSP23927	8161	\$84.00
Arvig	Telephone and internet	8162	\$151.36
Handt Fride	Nagergall Cartway August Invoice	8163	\$2,060.00
Lake Country Power	Electricity	8164	\$119.10
MAT	068, 2069, 2070	8165	\$30.00
McRae Land Improvements	Work Orders	8166	\$3,200.00
TAG Handyman Svcs	Lawn mowing	8167	\$1,523.00
Cindy Brown	Mileage and ourchases	8168	\$100.93
Beth Caple	Mileage	8169	\$39.20
Arlette Krog	Mileage	8170	\$4.48
PERA	Retirement	8171	\$166.84
US Treasury	Q3 941	8172	\$77.75
		<b>TOTAL</b>	<b>\$7,556.66</b>
<b>PAYROLL SUBMITTED FOR SEPTEMBER</b>			<b>\$1,610.40</b>

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### **CONSENT AGENDA**

- August Meeting Minutes
- Treasurer Report
- Bills for payment
- Payroll

Chairperson Arrlette Krog made a motion to approve consent agenda items, Supervisor Kevin Davidson second, motion approved.

**CORRESPONDENCE:** No other action required.

### **RESIDENTS AND GUESTS:**

- Heidi Yokel gave a Fire Department Report. They responded to two medical calls in September. They attended underground tank training and held a community meal at Old School Lives.

### **OLD BUSINESS**

- **Road and Bridge:**

- The request from David Cook to access his property from a platted, but not developed, road was again reviewed. Chairperson Arrlette Krog shared concerns that in the future the township may end up taking on responsibility to maintain the road. Supervisor Kevin Davidson does not have an issue with approving the request but agreed that we should consult the township attorney before we give formal approval. Chairperson Arrlette Krog made a motion to table until next board meeting, Supervisor Kevin Davidson second, motion approved.
- A short discussion was held regarding the upcoming Nabergall Cartway Hearing. At the August board meeting the supervisors had agreed to hold a special town board meeting so they could talk with the township attorney prior to the October 19 hearing, but the attorney had suggested just holding separate conversations with supervisors to answer questions they may have. Chairperson Arrlette Krog had spoken with the township attorney and shared what she learned. It is not a township responsibility to find an alternate route, that responsibility lies with the church or opposing parties to present to the township. After reviewing all information presented to the board at the hearing, the town board is required to grant a cartway to landlocked property that provides meaningful access and is the least disruptive route.
- Road Signs – Clerk Cindy Brown shared that she reached out to Mesabi Signs for a quote on road signs at the request of Vice Chair Beth Caple who was unable due to personal matters. Mesabi Signs suggested that the county should be providing these signs even though the signs are for township roads. Supervisor Kevin Davidson has a nephew that works for the county and he will talk to him and advise us at the next board meeting. Signs will not be ordered until after the next board meeting.

- **Buildings:**

- Bass Lake Fire Hall: Supervisor Kevin Davidson will reach out to an electrician to inquire if a bigger circuit breaker will address the issue at the fire hall.
- Melrude Fire Hall: Clerk Cindy Brown presented a Power Point report showing the findings and suggestions of the fire hall committee. After reviewing the issues with the existing fire hall and

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discussing multiple options to remedy the issues, the committee asked the town board to consider what they believe are the two best options. Option 1 is adding a 36' x 50' extension to the existing fire hall to the north and Option 2 is building a new 50' x 50' building where the basketball court is located. Rough estimates were presented for both options. The committee shared that they believed a new building makes more sense as we will be able to apply for larger grants than with an addition, and future issues are possible with an addition due to joining two roof lines and two slabs. After questions and discussion, Chairperson Arrlette Krog made a motion to have the committee pursue Option 2, also approving the committee to spend funds needed to get architectural drawings in order to get accurate construction estimates and grant information, Supervisor Kevin Davidson second, motion approved. The committees next meeting is October 21, 2021.

- **Cemetery:**
  - There was a burial on September 15 and a burial scheduled for October 22.
- **Website:** Nothing new to report.

#### **NEW BUSINESS**

- Clerk Cindy Brown shared that the township received their ARPA funds on September 8.
- 2021/2022 Snowplowing Bids – The only bid received was from TAG Handyman Services, their bid is only through March 2022. The board and residents present feel they can take care of April snow plowing if needed. Chairperson Arrlette Krog made a motion to award the 2021/2022 snowplowing contract to TAG Handyman Services, Supervisor Kevin Davidson second, motion approved.
- Clerk Cindy Brown asked for approval to eliminate the fax line as it is obsolete. It will save the township \$440/year. Chairperson Arrlette Krog made a motion approve, Supervisor Kevin Davidson second, motion approved.
- Clerk Cindy Brown made a request to purchase a new laptop for the treasurer with the ARPA funds. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- Clerk Cindy Brown asked for approval to purchase a new printer. Chairperson Arrlette Krog made a motion to approve, Supervisor Kevin Davidson second, motion approved.
- Chairperson Arrlette Krog asked for approval to contact the township attorney regarding the David Cook issue. Supervisor Kevin Davidson made a motion to approve, Chairperson Arrlette Krog second, motion approved.

As there was no further business, Chairperson Arrlette Krog made a motion to adjourn, Supervisor Kevin Davidson second, motion approved. The meeting was adjourned at 7:40 P.M.

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Cindy Brown, Clerk

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Arrlette Krog, Chairman

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Date